

# 21<sup>ST</sup> CENTURY “NEW” ACCREDITATION MODEL

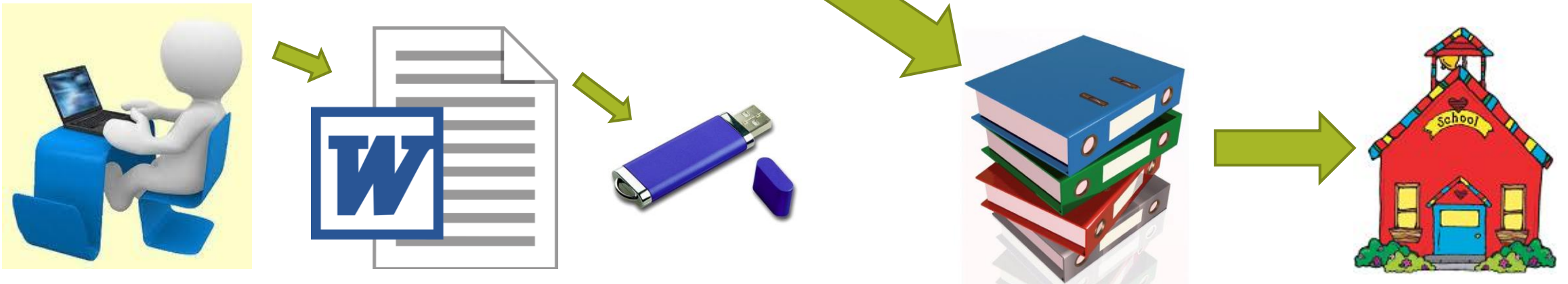
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United Methodist Association of Preschools (UMAP)

2019-2020

# What is a Self Study?

- An honest analysis/narrative of current practices, which should be used as an opportunity for improvement, and not condemnation.
- Informs the reader what is currently occurring in your program. Remember, accreditation is a third party verification that claims to validate what you say you do and is followed up with **artifacts/evidences** in accordance to the standards set forth by UMAP Accreditation.



# What is a Narrative?

- A concise statement that depicts what is currently in place on campus
- All sections must be answered with a narrative and followed up with artifacts in Binders for validator(s) site visit or scanned and saved to a jump drive.

**Example:** B 1.9 *The program parents have the opportunity to evaluate the program?*

**Narrative:** *Our program surveys parents every spring. We send them a paper survey with a short note stating when they are due. We value our parent's opinions, therefore, we review and make adjustments as needed. These may be seen in section **B 1.9** on campus.*



Narrative



# What is an Artifact?

- An artifact is the evidence of the narrative
- These must be found in binders ready for review by site visit validator(s) [placed in binder and kept at school or scanned and saved to a jump drive]

**Example:** B 1.9 *The program parents have the opportunity to evaluate the program?*

**Narrative:** *Our program surveys parents every spring. We send them a paper survey with a short note stating when they are due. We value our parent's opinions, therefore, we review and make adjustments as needed. These may be seen in section B 1.9 on campus.*



# What is the UMAP Evaluation Report?

- Comes with Standard Packet after initial application
- Used to compare Director's Scores with Commissioners' Score
- Director will score, *scan and save to thumb drive*

**Part B: Program Management**

School: \_\_\_\_\_

Enter Rating: 0 = Standard not met - No evidence of standard  
1 = Standard partially met - Limited evidence of standard with written explanation  
2 = Standard fully met

**Section B.1 The Program**

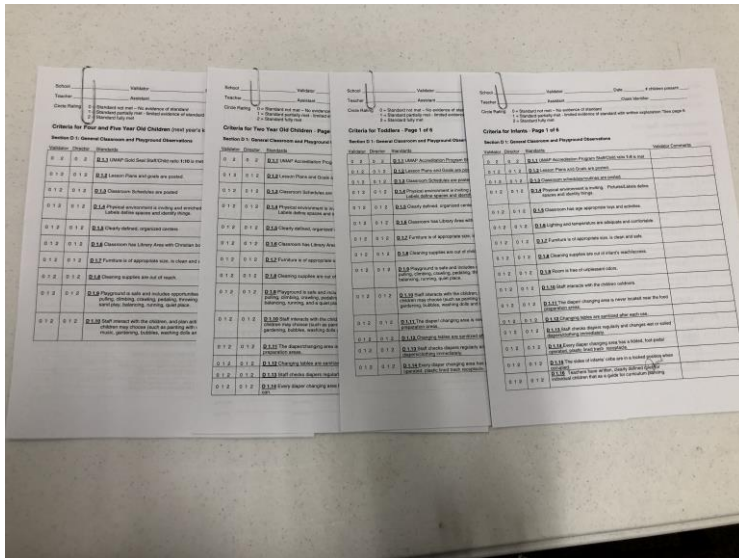
Director	Standard (Provide documentation and examples as needed)	UMAP Commissioners
	<b>B.1.1</b> Program maintains a governing board.	
	<b>B.1.2</b> Philosophy and Mission Statement.	
	<b>B.1.3</b> Program defines roles of board and staff.	
	<b>B.1.4</b> Fiscal records are kept.	
	<b>B.1.5</b> Operating budget.	
	<b>B.1.6</b> Policy for operation.	
	<b>B.1.7</b> Benefit package for staff.	
	<b>B.1.8</b> Program's self evaluation process for staff. (Include copies of completed self evaluations from all staff)	
	<b>B.1.9</b> Program evaluation process for parents. (Include copies of completed self evaluations from all families)	
	<b>B.1.10</b> Records are kept on staff and children.	
	<b>B.1.11</b> Abuse and neglect policy.	
	<b>B.1.12</b> The program works in partnership with families.	
	<b>B.1.13</b> Policy regarding enrollment/termination	
	<b>B.1.14</b> The program is inclusive of all children.	

2016 revised UMAP Evaluation Report - Part B  
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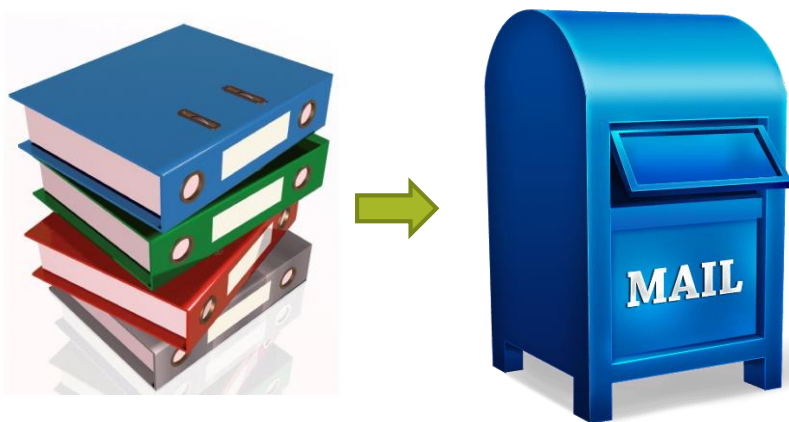
# What is Section D?

- General Classroom and Playground Observations Score Sheets
- Completed by the Director
- These must be available for onsite review
- **Not** required to be scanned and saved to thumb drive



# Moving from this, to this

- Self Study, narrative, and artifacts are gathered in binders
- Binders are mailed throughout the state for review
- Visiting validator(s) return(s) the binders and review Section D



- Self Study and narrative are saved to (2) thumb drives and mailed (word documents converted to PDF)
- Artifact Binders remain on campus for validator's review (fewer items)
- Site visit validator(s) will refer to artifact binders while on campus as needed



# Section A 1.1-1.6

- This section must be met **100%**
- This section must be included (*scanned and saved to thumb drive*)
- Must be mailed 60 days prior to desired site visit



# Section B 1.1-1.16

- This section must be met **85%**
- Sections B1.1-1.9 requires a narrative and must be ***scanned and saved to thumb drive***
- Sections B1.10-1.12 requires a narrative only
- Section B1.12a requires a narrative and must be ***scanned and saved to thumb drive***
- Sections B1.12b-1.12f requires a narrative only
- Sections B1.13-1.16 requires a narrative and must be ***scanned and saved to thumb drive***
- Must be mailed 60 days prior to desired site visit

# Section B 2.1-2.9

- This section must be met **85%**
- This section requires a narrative only
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section B 3.1-3.5

- This section must be met **85%**
- This section requires an narrative only
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit



# Section B 5.1-5.2

- This section must be met **85%**
- This section requires a narrative
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section B 6.1-6.4

- This section must be met **85%**
- This section requires a narrative
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section B 6.1-6.4

- This section must be met **85%**
- This section requires a narrative only
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section B 6.5

- This section must be met **85%**
- This section requires a narrative
- This section requires a table (see Section B 4.1-4.11)
- **Note:** Data must be from previous year
- This section must be included (*scanned and saved to thumb drive*)
- Must be mailed 60 days prior to desired site visit



# Section B 7.1

- This section must be met **85%**
- This section requires a narrative
- This section requires a table (see Section B 4.1-4.11)
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section B 7.2

- This section must be met **85%**
- This section requires a narrative only
- This section must be included (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section B 8.1-8.9

- This section must be met **85%**
- This section requires a narrative
- Artifacts must be available for on-site review
- Must be mailed 60 days prior to desired site visit

# Section C 1.1-1.2

- This section must be met **75%**
- This section requires a narrative
- Artifacts must be available for on-site review
- Must be mailed 60 days prior to desired site visit

# Section C 2.1-2.15

- This section must be met **75%**
- This section requires a narrative
- Artifacts must be available for on-site review or ***scanned and saved to thumb drive***
- **These sections must be completed even if no transportation is offered (2.9, 2.11, 2.12, 2.13, 2.15)**
- If transportation is provided include narrative (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section C 3.1-3.20

- This section must be met **75%**
- This section requires a narrative (***scanned and saved to thumb drive***)
- These sections must be ***scanned and saved to thumb drive*** (3.5, 3.6, 3.8, 3.9 (add picture), 3.10, 3.11, 3.13, 3.16, and 3.20)
- Must be mailed 60 days prior to desired site visit

# Section C 4.1-4.7

- This section must be met **75%**
- This section requires a narrative (***scanned and saved to thumb drive***)
- Must be mailed 60 days prior to desired site visit

# Section C 5.1-5.5

- This section must be met **75%**
- This section requires a narrative (***scanned and saved to thumb drive***)
- These must be ***scanned and saved to thumb drive*** (5.2, 5.3, 5.4, 5.5)
- Must be mailed 60 days prior to desired site visit



# Fee Schedule (effective March 1<sup>st</sup>, 2020)

- Application fee-\$150
- Validation fee (student based) 1-60 \$375, 61-120 \$575, 121 or more \$700
- Administrative fee-\$175
- Resubmission fee-first \$100, second \$150, \$50 each time after
- Expedited fee-\$250 to complete within 30-45 days
- Self-imposed Deferment-\$150 (extension of Gold Seal)
- Returned check fee -\$35
- Director's Change fee - \$50