



Neighborhood Pharmacy
 140B Estate St. George
 Frederiksted VI 00840
 Phone: 340-718-6784(NPVI)
 Fax: 340-719-6784(NPVI)
 Web: www.NPVI.com

STORE HOURS: Mon.-Fri 7:45am-7:15pm
Sat. 8:45am-6:15pm

Retain for one year at your location.

Employee Number:

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NEW HIRE AVAILABILITY (Please Print)

Applicant Name: _____

What Type of Job would you like?
 __ Seasonal __ Regular/Non-seasonal

What shift are you available to work (select one)
 Any Shift Days Overnights
 Evenings Early Mornings Weekends

How many hours per week would you like to work?
 15 20 25
 30 35 40

Available Work Schedule

What's your typical weekly schedule? (You'll have a chance to discuss your availability in person if you're offered an interview.)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start							
End							
Overnight	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No

Your scheduling flexibility during our peak business periods is appreciated. Scheduling guidelines may change based on business needs.

I fully understand that if I am hired as a Seasonal employee that my hours and/or scheduling will fluctuate form 0-40 hours and 0-7 days per week and that my employment may end at any time.

Applicant Signature: _____ Date: _____

To be filled out by Interviewer
Availability Commitment

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start							
End							
Overnight	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No

Average number of hours each week: _____ maximum number of hours each week: _____

Upcoming vacation: _____

I have discussed and confirmed this availability commitment with the applicant and they have agreed to the commitment.

Applicant Signature: _____ Date: _____

Interviewer Signature: _____ Date: _____



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