



ACTION VERB B-I-N-G-O

Susan E. Hall, Ph.D.

Assistant Professor
Marketing & Real Estate
Richards College of Business
University of West Georgia
Carrollton, GA 30118

sehall@westga.edu
www.susanehall.com

Encouraged

Spearheaded

Organized

Analyzed

**FREE
BINGO
SPACE!**

Improved

Managed

Increased

Reviewed

ASSIGNMENT DETAILS...



Step

1

BACKGROUND KNOWLEDGE:

Prior to this in-class activity, students will have read a chapter in their textbooks about the **JOB SEARCH and **RESUME WRITING**.**

ASSIGNMENT DETAILS...



Step 2

PRE-ACTIVITY GROUNDWORK:

Introduction to **ACTION VERBS**. Students will receive a handout prior to this class; additionally, after a brief lecture, students will complete an **ACTION VERB WORKSHEET**. This worksheet contains the same action verbs as the **B-I-N-G-O** boards.

Encouraged

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Strengthened

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USING ACTION VERBS VS. YOUR EXPERIENCE

EXAMPLES

Identified weaknesses in internships and **researched** five alternate programs

Reduced delivery delays by an average of three days per order

Streamlined filing system, thus reducing 400-item backlog to 0

Organized holiday awards program for 1,200 attendees and 140 awardees

Created a 12-point checklist for use when requesting temporary workers

Designed five posters announcing new employee suggestion program

Calculated shipping charges for overseas deliveries and **recommended** most economical rates

Managed 24-station computer network linking data in three departments

Distributed and **explained** voter registration forms to over 500 prospective student voters

Praised by top management for enthusiastic teamwork and achievement

Secured national recognition from American Cancer Society for fund-raising project

ASSIGNMENT DETAILS...



Step 3

ACTIVITY BRIEFING:

- Once the **ACTION VERB WORKSHEET** is completed, students are ready to begin!
- Must find eight (8) different students who have had various experiences with those action verbs and write the gist of what they did and their name.
- Winner of this activity will complete **ALL** eight (8) action verbs and not just a row as in traditional B-I-N-G-O.

WHAT DO STUDENTS GET OUT OF THIS?

Fun, fun, fun!

Plus...

**INSIGNIFICANT PRIZE &
EXTRA CREDIT ON EXAM**



WHAT DO STUDENTS GET OUT OF THIS?

SERIOUSLY...

- **Students get to demonstrate their communication skills by meeting students in the class they may have never met before.**
- **Students get a feeling of competition...by trying to meet as many individuals during a relatively short time frame. The first FIVE (5) students to complete the entire board (all eight action verbs) WIN!**

MOST IMPORTANT...

- **Students understand that accomplishments can be both large and small...and are varied by discovering how their classmates have demonstrated those action verbs.**

ACTION VERB B-I-N-G-O is an extremely positive “active learning” experience in an effort for students to communicate with their classmates and have fun by sharing their own accomplishments and discovering the accomplishments of others!

ANY QUESTIONS?



Susan E. Hall, Ph.D.

**Assistant Professor, Marketing & Real Estate
Richards College of Business
University of West Georgia
1601 Maple Street, RCOB 2314
Carrollton, GA 30118
(678) 839-4841
sehall@westga.edu
www.susanehall.com**