

Call it a “Real” Oral Presentation!

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My Favorite Assignment Presentation

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Objectives of the Assignment

- 1). To experience and practice discipline-specific oral communication in workplace
- 2). To help students present real workplace topics that are important in their future jobs or careers.
- 3). To help students gain some sense of belonging to their disciplines in the real world through self-chosen topics in their majors.

Objectives of the Assignment

- 4). To develop creative ideas and thoughts, and apply components of persuasive messages
- 5). To practice oral presentation and receive constructive feedback in improving public speech skill

Assignment Description

- In this assignment, students are to choose **a special working place topic** that is **in the field of their major** (such as creative writing, English, communication, computer science, history, or others), then prepare about a **7-minute** PowerPoint oral presentation on their **chosen topics**.
- Their audience consists of the assumed working place supervisor(s) and *coworkers/ colleagues, including their classmates*, and the *instructor* in this class.
- To be ready for the presentation itself, the whole assignment lasts for two weeks.

The Assignment

- There are two parts in the assignment
- Part I- Preparing Students
 1. Instructor provides advice on picking up disciplinary specific topics and deals with students' "topic block" situation.
 2. Have students to practice on creating their own PPT on introducing themselves to the fellow classmate
 3. Have students present their self-introduction PowerPoint and receive constructive feedback from both the instructor and the peers presentation techniques and PPT designing effects.

The Assignment

- There are two parts in the assignment
- Part II- Student Presentation Procedures
 - 1). The presentations are to be divided into two class periods. And on the presentation day, all the presenters are required to be dressed professionally (at least business casual) and use basic technology like PowerPoint. Additionally, two student volunteers helped with providing signals for “time-up.”
 - 2). At the end of each student presentation, the presenter will answer audiences’ questions. Finally, all students will fill an evaluation form (see next slide) and turn it in.

Peer Review Criteria during the Presentation

1. Is the chosen topic well-related to or important to the specific working place settings?
2. Is the presentation well-organized in terms of the awareness of audience and purpose?
3. Is the design of the PPT slides clean, well-edited, and professional?
4. Is the presenter natural and enthusiastic?
5. Does the presenter speak clearly with appropriate gestures, posture, and expressions?
6. Does the presenter show a professional appearance?
7. Does the presenter meet the designated time-limit?
8. Does the presenter provide satisfactory answers for the audience's questions?

The Sample Student Presentation Topics

1. Creating a Cast of Characters
2. How to Write A Cover Letter For Your Short Story
3. The Importance of Hospitality and Professionalism in Healthcare
4. How to Deal with Writer's Block
5. Ethics in Journalism
6. Rules of MLA
7. How to Use the Zoom h4n
8. Why should We Use Cloud Storage
9. Why Music Is Important in Classroom?
10. How to Do Annotated Bibliographies
11. Basics on Identifying Strokes
12. Introduction to APA Format