

## Exit Interview – Rubric

	<b>Exemplary</b>	<b>Proficient</b>	<b>Adequate</b>	<b>Inadequate</b>
<b>Part 1: Reflection (25%)</b>	Comprehensive reflection of self and group.	Reflection includes most categories, but may or may not include reflection of self and all group members.	Reflection includes some categories, but may or may not include reflection of self or all group members.	Reflection does not include categories and/or does not include reflection of self or all group members.
<b>Part 2: Interview – Professional, Clear, Concise, &amp; Evidence-Driven* (50%)</b>	<p>Interview is very professional. Demonstrates courtesy, care, and conventionality. Presenter wears professional dress.</p> <p>Interview is clear, organized, and logically ordered.</p> <p>Essential information is included. Interview is concise and efficiently presents information.</p> <p>Use of evidence is high-quality and relevant.</p>	<p>Interview is mostly professional. May have minor issues with courtesy, care, and/or conventionality. Presenter wears business casual dress.</p> <p>Interview is mostly clear. Ideas are each for receiver to follow.</p> <p>Most essential information is included, most nonessential information is excluded.</p> <p>Use of evidence is good and presented accurately, but may require receive to evaluate quality.</p>	<p>Interview is somewhat professional. May have minor issues with courtesy, care, and/or conventionality. Presenter wears business casual dress.</p> <p>Interview is somewhat clear. Information may not be organized logically.</p> <p>May be missing key information or includes too much nonessential information.</p> <p>Use of evidence in inadequate. Credibility of evidence is not established.</p>	<p>Interview is unprofessional. May have significant issues with courtesy, care, and/or conventionality. Presenter is not wearing appropriate business dress.</p> <p>Interview is unclear. Information is disorganized.</p> <p>Poor balance of essential and nonessential information.</p> <p>Use of evidence is problematic. Evidence is irrelevant or from low quality sources.</p>
<b>Part 2: Interview – Delivery (25%)</b>	Delivery is excellent with exemplary vocal variety (speed, pitch, volume). Physical delivery is strong. Eye contact is strong and natural.	Delivery is solid. Rate, volume, and pitch are appropriate. Physical delivery is good. Eye contact is good.	Delivery is fair. Rate, volume, and pitch may need adjustments. Physical delivery does not distract. Eye contact is adequate.	Delivery is problematic. Rate, volume, and/or pitch are difficult to hear. Physical delivery may be distracting. Weak eye contact.