

| 625 S. Fair Oaks Ave., Suite 255 | Pasadena, CA 91105 | P: (626) 304-2626 | F: (626) 585-0695 | www.fowh.com

Contents of New Gyn Forms Packet

[This packet should be PRINTED ONE-SIDED. Thank you.]

Starting in April 2023, FOWH is part of the Huntington Hospital-Cedars-Sinai Healthcare system. We are still the same doctors and staff in the same location providing the same ob/gyn medical care that you trust.

Bold forms require filling out and returning.

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1.	Contents of this Gyn Forms Packet	1 page
2.	Welcome Letter	1 page
3.	Patient Information Form please fill out, sign and return	1 page
4.	Insurance Information Form fill out, sign and return	1 page
5.	New Gyn Pt History Form fill out and return	5 pages
6.	FOWH CS HIPAA Privacy Notice for your information	5 pages
7.	FOWH CS Receipt of Privacy Notice fill out, sign and return	2 pages
8.	FOWH CS Communicate PHI fill out, sign and return	1 page
9.	FOWH CS Conditions of Treatment fill out, sign (x3) and return	5 pages
10.	. TOTAL	22 pages

This is only for NEW GYN patients to our practice. Thank you very much for your time.



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Fair Oaks Women's Health

625 S. Fair Oaks Ave., Suite 255 Pasadena, CA 91105 **P:** (626) 304-2626 | **F:** (626) 585-0695 www.fowh.com

WELCOME TO OUR PRACTICE

Thank you for choosing Fair Oaks Women's Health for your ob/gyn medical care! In preparation for your upcoming appointment, we would like you to get a head start with some of the paperwork and also tell you a bit about our practice.

Fair Oaks Women's Health is Pasadena's Premier Ob/Gyn group practice, right next door to Huntington Hospital. We offer comprehensive and convenient women's healthcare. Our obstetrical services include everything from routine prenatal care to high-risk pregnancy care. We have our own ultrasound department, fetal non-stress testing (NST's) and lab collection station on the premises.

Our wide range of gynecology services includes well-woman exams, pap smears with HPV testing, minimally invasive gyn surgery (such as laparoscopic hysterectomy), abnormal pap smear evaluation and management, birth control including IUD's and Nexplanon, STI (sexually transmitted infection) evaluations, menopause and hormone evaluations and treatments, fertility testing and much more.

FOWH is affiliated with Huntington Hospital/Cedars-Sinai

Since April 2023, FOWH is part of the Huntington Hospital/Cedars-Sinai Healthcare system. We are still the same doctors and staff in the same location providing the same ob/gyn medical care that you trust. But there are some changes:

- Bills and statements come from Cedars-Sinai. If you have questions regarding your Cedars-Sinai bill, please call Cedars Patient and Financial Services at 866-803-1777.
- Our forms have changed. Some are new and some are modified.
- Our office workflow, systems, hardware and software are being upgraded.

We apologize for any inconveniences or disruptions that might arise from our new affiliation. Please share your concerns with us at any time. Call (626) 304-2626 and ask for the Office Manager.

EMR (electronic medical record)

Our practice uses a computerized health record, called an EMR. It takes time to enter your information into the computer. It would be very helpful if you would complete your New Patient forms and then mail (or fax or e-mail) them to us before your appointment. If you do not send these forms, your visit could be delayed while we update the computer before you see the doctor. Email your forms to: obgyn@fowh.com.

Please arrive early for your FIRST appointment

It takes time to enter or update your personal, insurance and health information. At your first visit we scan your driver's license and insurance card for entry into our EMR. We guarantee to keep all of your personal information private. This is the law (a Federal law called HIPAA).

Parking - we do not validate

Please note that you pay the cashier BEFORE returning to your car. To save money (but with a little more walking) some patients park in the Huntington Hospital EAST Parking structure, a building just south of ours. The entrance is off Fairmount Ave. across from the Emergency Dept.

<u>Lab – Huntington Hospital</u>

For your convenience, we have an on-site lab staffed and provided to us by Huntington Hospital. This lab runs most of our standard tests. The Huntington lab is contracted with the same insurance plans as our office. If your insurance requires you to use a different lab than Huntington Hospital, let us know.

Note: Marina's Oasis is a separate medical practice and is not affiliated with Cedars-Sinai Medical Care Foundation.

Feel free to call us at any time if you have any questions. Call (626) 304-2626.



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PATIENT INFORMATION FORM

Please take a few minutes to complete this form. There may be times when it is urgent that we contact you, so please try to be as complete and accurate as possible, especially with phone numbers. Thank you very much. All information provided is completely confidential.

DATE TODAY				
LAST NAME	_ FIRST NAME			M.I
PREFERRED FIRST NAME	_ DATE OF BIRTH _		_ SSN#_	
ADDRESS			(PO Bo	xes Not Allowed)
CITY	STATE		_ ZIP	
HOME PH# MOBILE PH	l#	WORK P	H#	
PREFERRED Ph# WEEKDAYS (CIRCLE (ONE): HOME	МОВІ	LE	WORK
EMAIL	PREFERRED	CONTACT ME	THOD: _	
MARITAL STATUS	DRIV LIC. #			
Optional - We invite you to share your race, ethnic	ity, sexual orientation,	and gender id	entity info	rmation:
RACE	_ ETHNICITY			
SEXUAL ORIENTATION	_ GENDER IDENTIT	Υ		
SEX AT BIRTH	_ PRONOUN	she/hert	hey/them	he/him
Are you employed? If yes, YOUR OCC	CUPATION			
EMPLOYER NAME	PH.# _			
ADDRESS				
CITY	STATE		_ ZIP	
(If you are married/committed, may we have your spo	_	-		
SPOUSE/PARTNER NAME				
EMPLOYER				
MOBILE PH#	WORK PH	#		
HOW DID YOU HEAR OF US?				
PRIMARY CARE PROVIDER (PCP – FIRST AND				
PHARMACY NAME AND ADDRESS				
PHARMACY CITY,STATE,ZIP				
EMERGENCY CONTACT NAME		RELN	١	
MOBILE PH#	OTHER PH	· · · · · · · · · · · · · · · · · · ·		
Please sign below if you give us permission to mes	sage you (such as tes	st results) via v	oice mail	or e-mail:
SIGNED	DATE			



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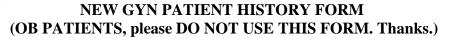
INSURANCE INFORMATION FORM

Please take a few minutes to complete this form. All information provided is completely confidential. Thank you. We use this information only for medical insurance verification and billing.

PATIENT NAME	DATE OF BIRTH
I am insured under my own plan	I am insured under someone else's plan
INSURANCE COMPANY NAME	
CLAIM FILING ADDRESS	
CITY STATE	ZIP
BILLING PH#	
MEMBER ID NUMBER of POLICY HOLDER	
POLICY GROUP NUMBER	
DATE POLICY ISSUED	
DATE POLICY EXPIRES	
CO-PAY AMOUNT (SPECIALISTS)	
CO-INSURANCE PERCENTAGE	
PRIMARY CARE PROVIDER	
TYPE OF INSURANCE: INDEMNITY	PO POS EPO MEDICARE
	DF INFORMATION n's Health to furnish all necessary information to my and treatment.
NAME	DATE
SIGNATURE	
Insurance Verification	



625 S. Fair Oaks Ave., Suite 255 Pasadena, CA 91105 P: (626) 304-2626 | F: (626) 585-0695 www.fowh.com



TODAY'S DATE	Your age	DATE OF BIRTH	
YOUR NAME (Last)		(First)	(M.I.)
REFERRED HERE BY			
YOUR F	PAST MEDI	CAL HISTORY	
		tions, please indicate with an X or a	()
		questions. <u>Your health is important</u>	
D (C 199	1		•
Breast Conditions		Gastrointestinal (GI) Prob	lems
Recent Mammogram When?		Blood in Stool	Harard A. Caller
History of Abnormal Mammogram		Crohn's Disease or U	licerative Colitis
Breast Cancer		Hemorrhoids	
Breast Implants		Hepatitis	
Fibrocystic Breast		Irritable Bowel Syndro	
Other		Had Colonoscopy? W	
		Other	
Gyn Conditions			•
Abnormal Pap Smear		Blood (Hematologic) Disor	ders
Endometriosis		Anemia	
Fibroids		Clotting Disorder	
Herpes (circle which type- oral and/or	genital)	Sickle Cell Trait or Di	sease
HPV (Human Papilloma Virus)		Thalassemia	
Menopause		Other	
Ovarian Cysts or PCOS (polycystic ova	ary)		
Severe PMS		Musculoskeletal Disorders	
Other		Fractures or Broken B	
		Arthritis or Joint Pain	
Heart or Circulation Conditions (Cardiova		Severe Back Pain or	
Blood Clot (DVT or Pulmonary Embolis	sm)	Other	
Fainting (Syncope)			
High Blood Pressure		Neurologic Disorders	
Varicose Veins		Migraines or Severe	
Other		Seizure Disorder (Ep	ilepsy)
		TIA or Stroke	
Endocrine (Glandular) Disorders		Other	
Diabetes (circle which type: Type 1 or	Type 2)		
Pituitary Gland Disease		Mental Health Conditions	
Thyroid Disease		Bipolar (Manic-Depre	essive)
Other		Nervous Breakdown	
		OCD (Obsessive-Cor	
Immune System Diseases		Severe Anxiety or Pa	nic Attacks
Lupus or Rheumatoid Arthritis		Severe Depression o	r Postpartum Depressior
Other		Other	-

Respiratory (Lung) or ENT Disorders	Skin Conditions
Allergies, Hay Fever	Acne (severe)
Asthma	Eczema
Bronchitis/Pneumonia	Excess Hair Growth
Lung Cancer	Hives
Sinusitis or Sinus Problems	Psoriasis
Sleep Apnea	Other
Other	What is your height?
Urinary (Urological) Disorders	······································
Frequent Bladder Infections	What is your recent weight?
Kidney Stones or Other Problems Other	
	PECENTE A PAGENTAL GARAGETTO AG
	RECENT ABNORMAL SYMPTOMS of the following symptoms to a <u>significant</u> degree?)
	indicate with an X or a $$
General	Gyn (also see Menstrual History ahead)
Fatigue or Weakness	Genital sores, lesions or bumps
Fever, Chills or Sweats	Irregular periods
Unexplained weight gain or loss	Bleeding Between Periods
	Pain Before or During Periods
Skin	Vaginal Itching, Burning or Dryness
Lesions, Moles or Sores	Vaginal Discharge
Rash	Vaginal Dryness
	Pain during intercourse
Eyes, Ears, Nose and Throat	Vulvar Pain
Sore Throat	Severe PMS Symptoms
Trouble Swallowing	
Vision or Hearing Changes	Endocrine (Glandular)
Nose Bleeds	Menopause Symptoms (hot flashes)
	Intolerance to Heat or Cold
Breasts	Low Sex Drive
Breast Lump or Lumps	Excessive Hair Loss
Breast Pain or Tenderness	Excessive Hair Growth
Nipple Discharge (other than white)	
	Musculoskeletal
Cardiovascular	Joint Pain (Back, Knee, Wrist, Hip)
Chest Pain or Tightness	Joint Swelling
Irregular Heartbeat or Palpitations	Muscle Cramping or Pain
Respiratory	Hematologic
Chronic Coughing	Swollen Glands
Shortness of Breath or Wheezing	Easy/Frequent Bruising
Gastrointestinal	Neurologic
Heartburn	Dizziness
Nausea or Vomiting	Headaches
Diarrhea (watery stool)	Numbness
Severe Constipation	Memory Problems
Abdominal Pain	·
Rectal Bleeding	Psychiatric
	Excessive Anxiety, Worries, Stress
Urinary	Severely Depressed
Burning with Urination	Insomnia/Poor Quality Sleep
Urgency and/or Frequency of Urination	
Leakage of Urine	
Waking at night 2 or more times to urinate	

PAST SURGERY or HOSPITAL ADMISSIONS

List all Surgeries or I	Hospital Admissions - EVER	Year
DIIA DMA CW IN	IFO so we can a massariha (aDa) fan wa	
Pharmacy Name:	FO so we can e-prescribe (eRx) for yo Phone #	
Pharmacy Address:		
CURRENT PRESCRIE	PTION MEDICATIONS YOU ARE T	AKING
Medication name, dosage (a	amount) and reason (include meds "as ne	eded")
Recent Vaccines (Please enter here):		
VITAMINS, HERBS	AND SUPPLEMENTS YOU ARE TA	KING
Product name and	how often (include dosage if known)	
	LERGIES (circle choices) t all allergies and your allergic reaction	
Do you have ANY allergies? NO ALLERO	GIES Allergic to Latex	? YES NO
Allergic to	0	Reaction

Patient Name _____ (Aug 2024)

Gyn Hist 3

FAMILY MEDICAL HISTORY

FOR THE ITEMS BELOW, PLEASE CONSIDER the following biological relatives: (Your Mother, Father, Sister(s), Brother(s), Son(s), Daughter(s), Half-Siblings, Aunts, Uncles, Grandparents, Nieces, and Nephews).

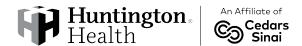
CONDITION	Please CIRCLE CONDITION and indicate who has that specific condition.
1. DIABETES, HIGH CHOLESTEROL,	
THYROID DISEASE	
2. HIGH BLOOD PRESSURE, HEART ATTACK, STROKE	
3. TUBERCULOSIS, ASTHMA,	
OTHER LUNG DISEASE	
4. BREAST DISEASE,	
BREAST CANCER 5. STOMACH, GI or COLON	
DISEASE or CANCER	
6. KIDNEY DISEASE, KIDNEY STONES	
7. GYN DISEASES, OVARIAN CANCER,	
UTERINE FIBROIDS	
8. MUSCULOSKELETAL DISEASE, OSTEOPOROSIS	
9. NEUROLOGIC or NERVOUS SYSTEM	
DISEASE, MIGRAINES	
10. SEVERE DEPRESSION or OTHER	
PSYCHIATRIC CONDITION 11. GENETIC DISEASE or	
BIRTH DEFECTS of ANY KIND	
12. LEUKEMIA, LYMPHOMA or ANY	
BLOOD or BONE MARROW DISEASE	
13. ANY RELATIVE EVER HAD A BONE MARROW TRANSPLANT	
14. ANY TYPE of CANCER or	
MALIGNANT TUMORS	
Commonter	
Comments:	
	SOCIAL HISTORY
Level of Education:	Employment/Occupation:
	rpe of Exercise: How Often?
Seat Belts Routine:YESNO Suns	
Smoking (Vaping?) History: NONE or	
Alcohol Intake: NONE or	
Drug Use: NONE or	
General Life Stress:LOWMED	HIGH Sexually Active:YESNO If yes, condoms used?
In a Relationship?:YESNOOT	THER Members of Household:
Your Primary Care Provider (PCP) Name and L	ocation:

Patient Name _____ (Aug 2024)

MENSTRUAL HISTORY

E of LAS	T NORMAI	L MENSTRU	AL PERI	OD (if	abnormal, describe	·)			
TH CONT	ROL METH	IOD			If none, plea	ase enter reason			
Γ Pap Sm	ear (MM/YY	()			By	who?			
iod means	# of bleeding	days; cycle ler	ngth mean	s total #	of bleeding & non-b	leeding days start	ng with a period)	
		F	PREGN	IANC	Y SUMMARY	(how many.	?)		
	Number nancies	Full Term Births (> 37 wks)	Bi	nature rths 7 wks)	Terminations	Miscarriages	Ectopic pregnancies	Numbe Living Cl	
ments:									
				PRE	EGNANCY DE	ΓAILS			
Child's irthdate	# weeks at Delivery	Length of Labor	Birth Wt.	M or F	Type of Delivery (Vaginal or C/S)	Anesthesia	Complication	ns/ Problems	Location
ments:									

Patient Name ______ (Aug 2024) Gyn Hist 5



JOINT NOTICE OF PRIVACY PRACTICES OF CEDARS-SINAI MEDICAL CENTER AND CEDARS-SINAI MEDICAL CARE FOUNDATION

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please read it carefully.

WHAT IS THIS NOTICE AND WHO WILL FOLLOW IT?

Cedars-Sinai understands that information about you and your health is confidential. We are committed to protecting the privacy of this information. We use and share your health information only as permitted by federal and state laws.

We are required by law to maintain the privacy of your protected health information, to provide you with this Notice of our legal duties and privacy practices with respect to your health information, to notify affected individuals following a breach of unsecured protected health information, and to follow the terms of the Notice currently in effect.

This Notice describes the privacy practices of Cedars-Sinai Health System, including Cedars-Sinai Medical Center¹ ("the Hospital") and Cedars-Sinai Medical Foundation and its affiliated physicians and medical groups ("the Foundation"), and that of all Cedars-Sinai facilities, offices, and personnel, including non-employees such as volunteers, who have a need to use your health information to perform their job, and physicians and allied health professionals while they are caring for you in Cedars-Sinai facilities and offices.

In addition, these entities may share health information with each other for treatment, payment, or health care operations purposes as described in this Notice. This Notice applies to all of the records of your care generated at Cedars-Sinai, whether made by Cedars-Sinai personnel or your personal doctor when caring for you in the Hospital or Foundation. Your personal doctor may have different policies regarding his or her use and disclosure of your health information.

HOW WE MAY USE AND DISCLOSE YOUR HEALTH INFORMATION

The following categories are different ways that we may use and disclose health information. Not every possible use or disclosure in a category is described below.

Treatment

We may use and share health information about you to provide, coordinate, or manage your medical treatment and related services.

We may share health information about you with doctors, nurses, technicians, students in health care training programs, or other personnel who are involved in taking care of you. For example, a doctor treating you for a broken leg may need to know if you have diabetes because diabetes might slow the healing process. Additionally, different departments of Cedars-Sinai may share health information about you in order to coordinate the services you need, such as prescriptions, lab work, and x-rays. We may also disclose your health information to health care providers outside of Cedars-Sinai for the purpose of coordinating your care.

¹All departments, units, and programs of the Hospital except the Voluntary Blood Donor Program and Research Institute (except clinical research-related activities involving protected health information).



Payment

We may use or disclose your information to obtain payment for services provided to you. For example, we may disclose information to your health insurance company or other payer to obtain preauthorization or payment for treatment.

Health Care Operations

We may use and disclose information about you for the purpose of our business operations. These business uses and disclosures are necessary to make sure that our patients receive quality care and cost effective services. For example, we may use medical information to review our treatment and services and to evaluate the performance of our staff in caring for you. We may also combine medical information about many Cedars-Sinai patients to decide what additional services Cedars-Sinai should offer, what services are not needed, and whether certain new treatments are effective.

Business Associates

Some of our functions are accomplished by individuals or companies with whom we contract, called "business associates," to perform certain specialized work for us. We may disclose your health information to our business associates so they can perform the tasks we have asked them to do.

Electronic Records

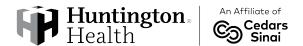
Currently, some or all of your health information may be stored in an electronic format. When permissible for valid purposes (e.g., providing treatment or billing for services), your health care providers may access your health information from their offices or other locations outside of Cedars-Sinai facilities. Additionally, Cedars-Sinai may provide access for certain affiliated physicians or other health care providers to store your health information that they create outside of Cedars-Sinai in Cedars-Sinai's electronic systems. All access to your health information will be permitted only in a manner consistent with applicable law.

Other Uses or Disclosures

We may also use or disclose your information for certain other purposes allowed by applicable state or federal laws and regulations, including the following:

- For public health activities such as reporting communicable diseases, reactions to medications, problems with products or other adverse events, or for vital statistics such as reporting a baby's birth.
- As required by state or federal law such as reporting abuse, neglect, or certain other events.
- For certain health oversight activities such as audits, investigations, or licensure actions.
- If you are involved in a lawsuit or a dispute, we may disclose medical information about you in response to a court or administrative order. We may also disclose medical information about you in response to a subpoena, discovery request, or other lawful process by someone else involved in the dispute, but only if efforts have been made to tell you about the request (which may include written notice to you) or to obtain an order protecting the information requested.
- When requested by law enforcement, but only as authorized by law, such as to identify or locate a suspect, fugitive, material witness, or missing person.
- To coroners, medical examiners, funeral directors, or organ procurement organizations as necessary to allow them to carry out their duties.





- For research purposes if certain conditions are satisfied. All research projects are subject to a special approval process that evaluates a proposed research project and its use of health information to ensure appropriate safeguards. Before we use or disclose medical information for research, the project will have been approved through this research approval process, but we may, however, disclose medical information about you to people preparing to conduct a research project, for example, to help them look for patients with specific medical needs, as long as the medical information they review does not leave Cedars-Sinai. If you do not want to participate in research efforts, you may notify us using the contact information provided later in this Notice.
- To avoid a serious threat to your health or safety or the health or safety of others.
- As allowed by workers compensation laws for use in workers compensation programs.
- If you are a member of the armed forces, we may release medical information about you as required by military command authorities. We may also release medical information about foreign military personnel to the appropriate foreign military authority.
- For certain specialized government functions such as intelligence and national security activities.
- We may disclose medical information about you to authorized federal officials so they may
 provide protection to the President, other authorized persons, or foreign heads of state or
 conduct special investigations.
- If you are an inmate of a correctional institution or under the custody of a law enforcement official, we may disclose medical information about you to the correctional institution or law enforcement official. This disclosure would be necessary 1) for the institution to provide you with health care; 2) to protect your health and safety or the health and safety of others; or 3) for the safety and security of the correctional institution.
- We may disclose health information to a multidisciplinary personnel team relevant to the prevention, identification, management, or treatment of an abused child and the child's parents, or elder abuse and neglect.
- In some circumstances, your health information may be subject to restrictions that may limit or preclude some uses or disclosures described in this Notice. For example, there are special restrictions on the use or disclosure of certain categories of information e.g., tests for HIV or treatment for mental health conditions or alcohol and drug abuse. Government health benefit programs, such as Medi-Cal, may also limit the disclosure of beneficiary information for purposes unrelated to the program.

Disclosures We May Make Unless You Object

Unless you instruct us otherwise, we may disclose your information as described below:

- To a member of your family, relative, friend, or other person who is involved in your health care or payment for your health care. We will limit the disclosure to the information relevant to that person's involvement in your health care or payment. In addition, we may disclose health information about you to an entity assisting in a disaster relief effort so that your family can be notified about your condition, status, and location.
- To maintain our facility directory. If a person asks for you by name, we will only disclose your name, general condition (e.g., serious, fair, good, etc.), and location in our facility. The facility directory allows the Hospital to help visitors find your room or talk to you by phone and generally know how you are doing.





• To contact you to raise funds for Cedars-Sinai programs and operations. You may opt out of receiving such communications at any time by contacting Cedars-Sinai Community Relations and Development at (323) 866-6899.

Uses and Disclosures With Your Written Authorization

Other uses and disclosures not described in this Notice will be made only with your written authorization, including most uses or disclosures of psychotherapy notes; for most marketing purposes; or if we seek to sell your identifiable health information. You may revoke your authorization by submitting a written notice to the applicable health information representative or privacy contact using the contact information provided later in this Notice. The revocation will not be effective to the extent we have already taken action in reliance on the authorization.

Your Rights Concerning Your Protected Health Information

You have the following rights concerning your health information. To exercise the rights in this section, except for requesting a copy of this Notice, you must submit a written request. You may obtain additional information and instructions for exercising these rights by contacting the health information representative where services were provided:

CEDARS-SINAI MEDICAL CENTER

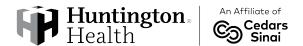
Release of Information Health Information Department 8700 Beverly Blvd, Room 2901 Los Angeles, CA 90048 310-423-2259

CEDARS-SINAI MEDICAL CARE FOUNDATION

Director, Health Information Management 8501 Wilshire Blvd, Suite 340 Beverly Hills, CA 90211 310-248-7058

- Request additional restrictions on the use or disclosure of information for treatment, payment, or health care operations. We are not required to agree to the requested restriction except in the limited situation in which you request we not send information about a health care service or related item to your health plan for the purposes of payment or health care operations if you or someone else pays in full for that service or item at the time of the request and if you notify us in advance (so we do not automatically bill your health plan).
- Request that we contact you in a certain way or at a certain location. For example, you may ask that we contact you at a work phone number or address. We will accommodate all requests that are reasonable for our system capabilities.
- Inspect and obtain a copy of records that are used to make decisions about your care or payment for your care (including an electronic copy if we maintain the records electronically). We may charge you a reasonable cost-based fee for providing the records. We may deny your request to inspect and copy in certain very limited circumstances. If you are denied access to medical information, you may request that the denial be reviewed. Another licensed health care professional chosen by Cedars-Sinai will review your request and the denial. The person conducting the review will not be the person who denied your request. We will comply with the outcome of the review.
- Request that your protected health information be amended. We may deny your request for an amendment if it is not in writing or does not include a reason to support the request.





In addition, we may deny your request if you ask us to amend information that:

- a) Was not created by us, unless the person or entity that created the information is no longer available to make the amendment;
- b) Is not part of the medical information kept by or for the entity receiving the amendment request;
- c) Is not part of the information which you would be permitted to inspect and copy; or
- d) Is accurate and complete.

Even if we deny your request for amendment, you have the right to submit a written addendum, not to exceed 250 words, with respect to any item or statement in your record you believe is incomplete or incorrect. If you clearly indicate in writing that you want the addendum to be made part of your medical record we will attach it to your records and include it whenever we make a disclosure of the item or statement you believe to be incomplete or incorrect.

- Request an accounting of certain disclosures we have made of your protected health information. The accounting will provide information about disclosures made outside of Cedars-Sinai for purposes other than treatment, payment, health care operations, disclosures excluded by law, or those you have authorized. The first list you request within a 12-month period will be free. For additional lists, we may charge you for the costs of providing the list. We will notify you of the cost involved and you may choose to withdraw or modify your request at that time before any costs are incurred.
- Request a paper copy of this Notice, even if you agree to receive it electronically.

Changes To This Notice

We reserve the right to change our Notice of Privacy Practices from time to time, and to make the new Notice effective for all protected health information that we maintain. If we make a material change to our Notice, we will post the revised Notice in our facilities and offices and on our website. You may obtain a copy of the current Notice by accessing our website at www.cedars-sinai.edu or contacting us as indicated below.

Complaints

You may complain to us or to the Secretary of the U.S. Department of Health and Human Services if you believe your privacy rights have been violated. You may file a complaint with us by notifying us as set forth below. All complaints must be made in writing. We will not retaliate against you for filing a complaint.

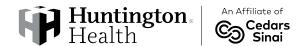
Privacy Contact Information

If you have any questions about this Notice, wish to request a copy of the current Notice, or if you want to file a privacy complaint, please contact the Medical Center or Foundation as applicable at:

CEDARS-SINAI MEDICAL CENTER

Privacy Manager Corporate Integrity Program 8700 Beverly Blvd Los Angeles, CA 90048 323-866-7877 CEDARS-SINAI
MEDICAL CARE FOUNDATION

Privacy Officer 8501 Wilshire Blvd, Suite 340 Beverly Hills, CA 90211 310-385-3425



ACKNOWLEDGEMENT OF RECEIPT OF JOINT NOTICE OF PRIVACY PRACTICES OF CEDARS-SINAI MEDICAL CENTER AND CEDARS-SINAI MEDICAL CARE FOUNDATION

By signing this form, you acknowledge receipt of our Joint Notice of Privacy Practices. The Notice of Privacy Practices tells you how we may use and disclose your protected health information.

We reserve the right to change our Notice of Privacy Practices from time to time. If we change our Notice, you may obtain a copy of the revised Notice by accessing our website at www.cedars-sinai.edu or contacting us as indicated below. We will keep a copy of the current Notice posted in our facilities and offices. If you have questions, please contact the Medical Center or Foundation as applicable as follows:

Cedars-Sinai Medical Center

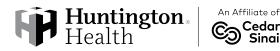
Privacy Manager Corporate Compliance Department 8700 Beverly Blvd Los Angeles, CA 90048 323-866-7877

Cedars-Sinai Medical Care Foundation

Privacy Officer 8501 Wilshire Blvd, Suite 340 Beverly Hills, CA 90211 310-385-3425

I hereby acknowledge that I received a copy of the Cedars-Sinai Joint Notice of Privacy Practices and that I am authorized to attest to this as the individual or legal representative (parent/permanent legal guardian/conservator) by my signature recorded electronically on the signature notepad.

X	
Signature:	Date:
X	
Print Name:	
If signed by other than Patient:	
Print Name (legal representative):	Relationship:
If it is not possible to obtain the individual's acknowledgement, describe made to obtain the individual's acknowledgement, and the reasons why twas not obtained:	<u> </u>



HEALTH INFORMATION DEPARTMENT

AUTHORIZATION FOR COMMUNICATION OF PROTECTED HEALTH INFORMATION

PATIENT I.D.

	oday's date	
Date of birth	Medical record number	
to identify an individual and that we diagnosis or treatment. For other is authorize us to release your PHI to leave messages containing PHI or confidential PHI to another person require your prior authorization between your prior authorization between your provide us with your confidency address or telephone number (land regarding appointment information information or other information pother messages to these numbers I authorize physicians and/or staff Image: Phone voicemail:	was created, used or disclosed in the couthan test results, a valid HIPAA-compliar or answering machines, faxes or electronic answering devices without your permise or persons. Test results related to HIV, be transmitted via electronic means (voice contact information, you authorize us and addine, wireless, residential or business) for test results, discharge instructions or contact to medical services. You are also sor addresses where we may leave recontact information and the services of the services of the services and the services where we may leave recontact information and the services are also services.	our agents to use any mailing address, email or the purpose of communicating with you other clinical information as well as account o agreeing to accept live or autodialed calls and rded messages.
Name of alternative person I elect	t to receive my PHI (please print)	Date
Signature (patient or individual leg		
Phone number		

TAB 11 (CONSENTS) 1007 (0421)



MEDICAL CARE FOUNDATION

CONDITIONS OF TREATMENT

PATIENT I.D.

1. Patient consent for services

I hereby consent to and authorize the performance of all treatments, surgery and medical services by the staff of the Cedars Sinai Medical Network. These may include but are not limited to: emergency treatment or services, laboratory procedures, X-ray examinations, medical or surgical treatment or procedures, or anesthesia provided to me under the general and special instructions of my physician or surgeon.

2. Financial responsibility for services

I hereby authorize my insurance benefits be paid directly to Cedars-Sinai Medical Care Foundation. I understand that I may have financial responsibility for all or a portion of the charges for the professional services rendered and will remit appropriate payment at the time of service, including specifically copayments and charges for services which are not covered by my insurance.

3. Copayment policy

If applicable, at the time of check-in I will be required to pay a copayment. If I do not pay my copayment, I understand that my visit may be canceled.

4. Insurance coverage

I acknowledge that it is my responsibility to understand the benefits and limitations on benefits under my insurance or health plan and to contact my insurance carrier/health plan if I have questions.

5. Referrals/authorization

I understand that, depending on my insurance, I may need a referral from my provider to see a specialist. If so, and my provider decides it is medically necessary, I will allow 7-10 working days for this process. I will be promptly advised of any requests that are determined not to be appropriate or necessary. I understand that if I choose to access specialty services without prior authorization from my provider, or I elect to use a Point of Service option or fail to notify Cedars-Sinai Medical Care Foundation if my insurance plan requires specific outside vendors such as laboratories to perform referred services, I may be financially responsible for the services rendered and insurance may not cover the relevant services.

6. Ancillary services

I understand that, depending on my insurance, I may receive a separate bill for laboratory, X-ray, anesthesia or other ancillary services.

7. Release of information

I authorize the release of my medical records or other information necessary to provide healthcare, to process my medical claims, and for other purposes relating to the healthcare operations. I understand that Cedars-Sinai Medical Care Foundation is affiliated with Cedars-Sinai Health System, and as such, shares information with Cedars-Sinai Medical Center and its affiliate ancillary departments (e.g., laboratory and imaging). Additional information is provided in our Notice of Privacy Practices.



MEDICAL CARE FOUNDATION

CONDITIONS OF TREATMENT

PATIENT I.D.

8. Fees for patient's health information

I hereby understand that I may be charged a cost-based fee when requesting copies of my health information, including the cost of copying (supplies and labor), postage (if information is to be mailed), and preparation for any summary or explanation if agreed to in advance.

9. Fee for forms

I understand, that if I request to have any forms completed by my physician that are not directly related to patient care I will be required to pay a fee. Examples of such forms include, but are not limited to, jury duty excuse, Family and Medical Leave Act application, accident reports, and school and camp forms. There may be other forms with associated fees.

10. On-time arrival policy

I understand that I must arrive at least 15 minutes before the time of my appointment in order to register and provide information prior to the time my physician is scheduled to see me. If I arrive late for my scheduled appointment, I understand that it may be necessary to reschedule my appointment. My physician attempts to maintain an "on-time" schedule, but I understand that urgent or complex needs for patients with prior appointments may cause my physician to be late for my appointment.

11. No-show policy

I understand that if I miss an appointment with less than 3 business hours' prior notice, I may be charged a fee for a missed visit.

12. Medication refills

I understand that refills may take 24-48 hours to complete and that the most efficient way to get a refill is to contact my pharmacy directly. In order to ensure timely medication refills, I agree to notify my physician's office regarding my preferred pharmacy.

13. Photography for patient identification

I understand that Cedars-Sinai Medical Care Foundation is deeply committed to my safety and identity protection. I agree to have my picture taken at check-in for inclusion in my medical record. I understand that my photograph will be used to protect me from identity theft, to ensure patient safety and to further personalize the services I will receive. My picture helps to confirm that all members of the Cedars-Sinai Medical Care Foundation care team are accessing the correct medical record.

14. Photography for clinical care

If clinically indicated, I will be advised if medical photographs need to be taken while receiving medical care through Cedars-Sinai Medical Care Foundation. I consent to medical photography, and I understand that images from such photography may be used for my treatment or for the Cedars-Sinai Medical Care Foundation's own healthcare operations, such as peer review or medical education, as Cedars-Sinai Medical Care Foundation or my treating provider(s) deem appropriate. The term "photograph" includes video or still photography, in digital or any other format, and any other means of recording or reproducing images. It has been explained to me that the images will be a permanent part of my medical record. At the time a photograph is recommended, I have the option to revoke this consent.



MEDICAL CARE FOUNDATION CONDITIONS OF TREATMENT

PATIENT I.D.

15. Open Payments database notice

The Open Payments database is a federal tool used to search payments made by drug and device companies to physicians and teaching hospitals. It can be found at https://openpaymentsdata.cms.gov.

16. Notice to Consumers

Medical doctors are licensed and regulated by the Medical Board of California. For more information, please visit: www.mbc.ca.gov or contact 800-633-2322.

By signing immediately below, I understand that physicians are licensed and regulated by the Medical Board of California.

e signature	
ative, or oth	nd received a copy thereof. I am the Patient, erwise duly authorized by the Patient to sign er/their behalf.
e name (plea	ase print)
e signature	
Time	Relationship to patient
rint)	
Time	
	foregoing a sative, or other ms on his/her e name (please signature Time



MEDICAL CARE FOUNDATION CONDITIONS OF TREATMENT

PATIENT I.D.

Staff to complete the fields below if the patient/surrogate or legal representative is unable to provide in-person signature.							
Please indicate how consent was obtained:							
☐ Telephone ☐ Verbal ☐	☐ Telephone ☐ Verbal ☐ Other:						
Second witness name (please		Second witness signature					
Date (MM/DD/YYYY)	Time						
Interpreter/Witness for interp	oreter						
		owing paragraph is applicable:					
This box shall be checked when the following paragraph is applicable: We have accurately and completely read the foregoing document to the patient/ legal representative in his/her/their primary language identified below. He/She/ They state that he/she/they understood all of the terms and conditions and acknowledged his/her/their agreement by signing the document in my presence.							
Interpreter name (please prin	t)/I.D. no.	Interpreter signature					
Date (MM/DD/YYYY)	Time	Language					
Witness name (please print)		Witness signature					
Date (MM/DD/YYYY)	Time						



MEDICAL CARE FOUNDATION CONDITIONS OF TREATMENT

PATIENT I.D.

I agree to accept financial responsibility for services rendered to the Patient and to accept the terms of the Financial Agreement, Assignment of Health Plan Benefits and Health Plan provisions above.			
Financial responsible party name (please print)			
X#3			
Financial responsible party signature			
If signed by someone other than the patient, indicate relationship			
Date (MM/DD/YYYY)	Time		
Witness name (please print)		Witness signature	



FOR CEDARS-SINAI USE ONLY				
Signature of Cedars-Sinai Representative:	Date:			
Title of Cedars-Sinai Representative:				