

A FULL SERVICE TRADE SHOW COMPANY



October 17th, 2019

ATX Traffic Show 2019
Palmer Events Center (Hall 1)
900 Barton Springs Rd., Austin, TX 78759
December 3rd-5th, 2019

Dear Exhibitor:

Lone Star Decorating (LDS) is the official Freight Contractor for the **ATX Traffic Show 2019**.

Enclosed you will find the Freight Handling Order Form along with the Payment Form. Orders that are received and paid in full by the deadline date, November 29th, 2019. **Freight will be delivered on December 3rd, 2019**. If full payment is not received, your freight will not be delivered to your booth.

All payments must be payable to Lone Star Decorating. Payment methods accepted include Visa, MasterCard, American Express or check. Cash will also be accepted for show site orders only. **Please do not send cash in the mail.**

Please pay close attention to the enclosed Forms which include: Payment Form and Freight Handling Form.

We look forward to working with you. Please contact us if we can be of further assistance to you. Thank You.

Sincerely,

Lone Star Decorating, L.P.

AUSTIN:

100 Congress Ave., Ste 2000
Austin, Texas 78701
ph: 512.469.3545
fax: 512.469.6306

www.lonestardecorating.com

LUBBOCK:

P.O. Box 1890
Lubbock, TX 79408
ph: 806.762.4112
fax: 806.762.4099

A FULL SERVICE TRADE SHOW COMPANY



**ATX Traffic Show 2019
Palmer Events Center (Hall 1)
900 Barton Springs Rd., Austin, TX 78759
Quick Tips**

- **Location:** Palmer Events Center – Austin, TX
- **Dates of event:** December 3rd-5th, 2019
- **Load-In time for exhibitors:** Tuesday, December 3rd, 2019; 10:00am
- **Load-Out time for exhibitors:** Thursday, December 5th, 2019; 8:00pm
- **NOTE:** Please remit **Payment Form** and **Freight Handling Form** to: **Mail:** Lone Star Decorating – PO BOX 1890 – Lubbock, TX 79408 **Fax:** (806) 762-4099 OR **Email:** orders@lonestardecorating.com
- **Please Note:** If your shipment weighs more than 1000lbs or its measurements are larger than 4' X 6', please call us at (806)928-9895.
- **Please have your Return Shipping Label(s) or Bill of Lading (BOL) ready for your Carrier to pick up your shipment.**
- **Freight Handling Deadline Date:** November 29th, 2019

AUSTIN:

100 Congress Ave., Ste 2000
Austin, Texas 78701
ph: 512.469.3545
fax: 512.469.6306

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LUBBOCK:

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Lubbock, TX 79408
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Lone Star Decorating, LP

PO BOX 1890 – Lubbock, TX 79408 • Phone: (806) 762-4112 • Fax: (806) 762-4099 • orders@lonestardecorating.com

ATX Traffic Show 2019 Payment Form

Company Name: _____ Booth# _____

Address: _____ City: _____ State: _____ Zip: _____

Phone#: _____ Fax#: _____ Email: _____

Ordered By: _____ Title: _____

Signature: _____ Date: _____

PAYMENT POLICY

This form must be fully completed & must accompany all orders.
Orders received without payment will not be processed.

ADVANCE ORDERS

Orders received by the deadline date and that are paid in full will receive the discount rates. Purchase orders do not qualify the order for discount rates. Payment methods accepted for advance orders include: Check, MasterCard, Visa & American Express.

LATE ORDERS & SHOW SITE ORDERS

Orders received after the deadline date or at the show will receive standard rates. Payment in full is due before any services will be rendered. Payment methods accepted include: Check, MasterCard, Visa & American Express. Cash will be accepted at show site only.

FREIGHT HANDLING

The Credit Card Authorization portion of this form must be filled out before freight will be delivered to your booth and before outgoing freight will be released. You may choose to pay these charges with a check; however, should there be an unpaid balance due to incorrect freight weight, the credit card on file will be charged.

BILLING & PAYMENT PROCEDURE

Orders will be processed using the preferred payment method indicated; however, any outstanding balances will be processed for payment using your credit card.

PREFERRED PAYMENT METHOD

_____ CASH _____ CREDIT CARD _____ COMPANY CHECK

CREDIT CARD AUTHORIZATION

_____ VISA _____ MASTERCARD _____ AMERICAN EXPRESS

CARD NUMBER _____ EXP. DATE: _____

SECURITY CODE: _____ BILLING ADDRESS ZIP CODE: _____

NAME ON CARD: _____

CARDHOLDER SIGNATURE: _____

Please remit this form along with any order forms by one of the following ways:

Mail: Lone Star Decorating – PO BOX 1890 – Lubbock, TX 79408

Fax: (806) 762-4099 OR **Email:** orders@lonestardecorating.com

• Lone Star Decorating, LP •

PO BOX 1890 – Lubbock, TX 79408 Phone: (806) 762-4112 Fax: (806) 762-4099 orders@lonestardecorating.com

ATX Traffic Show 2019 Freight Handling Form

Company Name: _____ Booth#: _____ Phone#: _____

INFORMATION/INSTRUCTIONS

- **All shipments must be marked and consigned to:**
Lone Star Decorating c/o YRC
ATX Traffic Show 2019
Company Name: _____
Booth Number: _____
9018 Tuscany Way
Austin, TX 78754
- **Freight Deadline Date:** All freight must be received no later than **November 29th, 2019.**
- **All shipments must be prepaid.** Collect shipments will not be accepted; they will be refused.
- **IMPORTANT: Please attach a freight label to your shipments.**
- **Freight Handling Fees:** Our fee is \$80.00 per 100lbs (200lb. minimum--\$160.00). This includes:
 1. Freight delivered to your booth on December 3rd, 2019
 2. Empty crates removed and stored.
 3. Deliver empty crates to booth at end of show.
 4. All outgoing materials removed from booth and placed on designated carriers.**We are not responsible for loose freight. All shipments must be boxed or crated.
- **Outgoing Freight Only:** Exhibitors requiring outgoing freight service only will also be charged a minimum 200lb at \$80.00 per 100lb rate.
- **Outgoing Freight:** Make sure your carrier is scheduled to pick up your freight between the hours of 8:00am & 12:00pm noon on **December 6th, 2019** at the following address:
Lone Star Decorating c/o YRC
9018 Tuscany Way
Austin, TX 78754
- **If you require UPS or FEDEX service,** you will need to have shipping labels for return of your shipment. You will also need to inform UPS/FEDEX at least 24 hours in advance to pick up any outgoing shipments from the above address at the designated times.
- **Helpful Numbers:** FedEx: 1-800-463-3339 UPS: 1-800-742-5877
- **If you have any questions,** please do not hesitate to call us at (806) 762-4112.

LBS (MINIMUM 200LBS)	PRICE PER 100 LBS	TOTAL
	\$80.00	

Please remit this form along with Payment Form by one of the following ways:

Mail: Lone Star Decorating – PO BOX 1890 – Lubbock, TX 79408

Fax: (806) 762-4099

Email: orders@lonestardecorating.com

Lone Star Decorating, LP

RUSH – DO NOT DELAY

Lone Star Decorating c/o YRC

ATX Traffic Show 2019

Company Name: _____

Booth Number: _____

9018 Tuscany Way

Austin, TX 78754

WAREHOUSE

**PLEASE ATTACH A FREIGHT LABEL TO
YOUR SHIPMENTS**

EVENT: ATX Traffic Show 2019

Number _____ of _____ pieces.

Carrier: _____

Lone Star Decorating, LP

RUSH – DO NOT DELAY

Lone Star Decorating c/o YRC

ATX Traffic Show 2019

Company Name: _____

Booth Number: _____

9018 Tuscany Way

Austin, TX 78754

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Company Name: _____

Booth Number: _____

9018 Tuscany Way

Austin, TX 78754

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