

SUMMER 2022 CONTRACT/REGISTRATION FORM

Space is Limited!
*One packet per child

Child's Name: _____

Grade entering in fall: _____

Please indicate desired location: Neil Armstrong Tassajara Hills Hidden Hills Live Oak

**Should a location not receive enough enrollment interest to keep a location open, families wishing to register will be offered enrollment at a nearby Growing Room location.*

PLEASE MARK EACH WEEK DESIRED**WEEKLY TUITION (5 DAYS PER WEEK): \$335****10% Sibling Discount!** **Week 1: June 6 – 10** **Week 6: July 11 – 15** **Week 2: June 13 – 17** **Week 7: July 18 – 22** **Week 3: June 20 – 24** **Week 8: July 25 – 29** **Week 4: June 27 – July 1** **Week 9: Aug 1 – 4 (\$310: Closed Aug 5,8)** **Week 5: July 5 – 8 (\$310: Closed July 4th)****PLEASE SELECT BELOW IF YOUR CHILD WILL ATTEND SRVUSD SUMMER SCHOOL:** **AFTER SUMMER SCHOOL ONLY: \$260 PER WEEK** **BEFORE AND AFTER SUMMER SCHOOL: \$300 PER WEEK**

Please see Summer Policies for additional information regarding Tuition Policies.
Summer dates are subject to change based on Elementary School's Fall Instructional Calendar.

Fall Session begins on August 9, 2022.**SUMMER CONTRACT CANCELLATIONS:**

Please make your selection carefully as our summer program is based upon what you request. All cancellations require two weeks written notice. If two weeks written notice is not provided, you will be responsible for the contracted tuition rate, regardless of actual attendance.

SUMMER CONTRACT CHANGES:

Families wishing to switch contracted weeks must provide two weeks written notice. If two weeks written notice is not provided, a fee of \$75 will be charged.

Submitting this contract/registration form does not guarantee enrollment. Site Directors will confirm enrollment as soon as possible.

I have read and agree to abide by the Summer Policies._____
Parent's/Guardian's Signature_____
Date_____
Director's Signature_____
Date

EMERGENCY CONTACT INFORMATION

Child's Name _____ Date of Birth _____
Address _____ Home Phone _____
City _____ Zip Code _____

Parent's Name _____ Relationship to Child _____
Parent's Cell Phone _____ Parent's Work Phone _____
Parent's Email Address _____

Parent's Name _____ Relationship to Child _____
Parent's Cell Phone _____ Parent's Work Phone _____
Parent's Email Address _____

EMERGENCY (SERIOUS INJURY: CALL 911)

Physician's Name _____ Phone _____
If Parent cannot be reached call _____ Phone _____

Should your child become ill while at The Growing Room, you or another authorized contact person will need to pick your child up within 30 minutes. Please list additional contacts authorized to pick up your child:

Name _____ Phone _____ Name _____ Phone _____
Name _____ Phone _____ Name _____ Phone _____
Name _____ Phone _____ Name _____ Phone _____

Please list any special instructions (including food or medical allergies and any dietary restrictions):

STATE OF CALIFORNIA-HEALTH AND HUMAN SERVICES AGENCY

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

CONSENT FOR MEDICAL TREATMENT

As the parent or authorized representative, I hereby give consent to The Growing Room to obtain emergency medical or dental care prescribed by a duly licensed physician (M.D.) osteopath (D.O.) or Dentist (D.S.S.) for _____.

Child's Name

whatever conditions are necessary to preserve the life, limb or well-being of the child named above.

Child has the following medication allergies:

HOME ADDRESS _____

HOME PHONE _____ WORK PHONE _____

PARENT OR AUTHORIZED REPRESENTATIVE _____

DATE _____

SUNSCREEN AUTHORIZATION FORM

State regulations now require annual written permission for the use of sunscreen. This form is required if your child will be using any type of sunscreen while attending The Growing Room.

Sunscreen Policy: A signed Sunscreen Authorization Form **MUST** be on file before a child is allowed to use any sunscreen product. Whenever there is a change in the type of sunscreen, parents must have a new form signed by the parent/guardian. Sunscreen must be in its original packaging and labeled with the child's name. We request that the sunscreen be of a type that your child can easily apply with no assistance. Parent(s) are responsible for applying sunscreen to their children prior to arrival. Staff will not administer sunscreen, however will remind the children throughout the day to reapply. Children will reapply the sunscreen themselves. Please take the time to teach your child how to properly apply sunscreen. Children are prohibited from sharing their sunscreen products and prohibited from applying any sunscreen product on another child. Staff will store children's sunscreen products out of the reach of the children except for times of supervised reapplication. Any expired sunscreen products left at the center will be disposed of by staff.

Parent Authorization: I understand The Growing Room's Sunscreen Policy as stated above. I am aware that The Growing Room staff will not apply or reapply sunscreen to any child. Before The Growing Room staff allows your child to apply sunscreen, you are required to sign this authorization form indicating your desire to have the sunscreen administered, as well as your agreement to relieve The Growing Room, its agents, employees, or representative of any responsibility for ill effects resulting from the administering of said sunscreen as set forth within.

Please choose one option below:

My child has my permission to administer his/her own sunscreen under the supervision of The Growing Room staff.

~OR~

My child does not have my permission to administer or use sunscreen while attending The Growing Room.

To be filled out completely by parent/guardian. PLEASE PRINT LEGIBLY.

CHILD'S NAME: _____

NAME OF SUNSCREEN: _____ **SPF:** _____ **EXPIRATION DATE:** _____

POSSIBLE REACTIONS OR ALLERGIES: _____

PARENT/GUARDIAN AUTHORIZATION SIGNATURE: _____ **DATE:** _____

SUMMER POLICIES

Tuition

All tuition is to be paid in full on the first day of the month. If tuition is not paid by 5:00 p.m. on the seventh business day of the month, a late fee equal to 10% of the outstanding balance will be charged to your account. Any account more than two weeks in arrears will result in termination of care. Tuition is to be paid regardless of actual attendance. There are no refunds or deductions granted for national or local holidays, vacations, illness, suspensions or any days that your child is not in attendance. In addition, no refunds will be issued due to emergency closures related to school closures, public directives or emergency or natural disasters. **Any outstanding summer tuition balance will result in the loss of your child's eligibility for fall enrollment with The Growing Room.**

Hours of Operation

We are offering summer hours of operation of 7:00 am to 5:00 pm. If we have increased interest and find that we are able to afford to add required staff and accommodate longer hours, we will make adjustments at that time.

Sibling Discounts

A 10% sibling discount will be offered for additional siblings enrolled for the same week. The discount will be applied to the lesser account.

Field Trips

- ◆ Children entering grades 1-6 will be able to attend field trips. Booster seats will be provided by The Growing Room for children under 8 years.
- ◆ Written authorization from a parent or guardian is required for field trip participation.
- ◆ All field trips are paid for in advance. The Growing Room reserves space and pays for all field trips prior to attendance. Therefore, there will be no refunds for trips missed.
- ◆ A weekly field trip information sheet will be posted in advance and will contain information on field trip location, times of departure and arrival and items your child will need to bring.
- ◆ Extra spending money for field trips will not be allowed unless posted and approved by the Director. Staff is not responsible for children's money.
- ◆ All field trips are optional. Full-day camp and fun In-House activities will continue at the center should your child choose not to attend a field trip.
- ◆ In order to provide safe and well-supervised field trips, children who have behavior difficulties may not be allowed to attend field trips.

Field trip permission slips will be distributed to children registered for Summer Camp. There is an additional fee for field trips. Each child attending a field trip will be required to wear a camp T-shirt. Shirts will be available for purchase for \$12 each.

Special Theme Weeks / Enrichment Programs / Special Events

Throughout the summer, each site will be presenting special themed weeks and events in which the children will participate. During our Enrichment Programs and In-House events we invite professional entertainers and instructors into our centers to enhance our programs. All guest entertainers will follow The Growing Room's current Health and Safety guidelines to ensure the safety of the children.

Water Days

Water Days will be scheduled throughout the summer. The children can choose to participate in water play, and may bring their swimsuits, towels, water shoes, and water toys. Please remember a change of dry clothes and shoes.

Wheels Days

Wheels Days will be scheduled throughout the summer. Children may bring bikes (helmets and elbow pads required), or scooters/roller blades or skates/skateboards (helmets, elbow pads, knee pads and wrist guards required). No motorized wheels permitted.

Share Days on Fridays

Every Friday is Share Day. On Share Days the children are allowed to bring items from home and will be given the opportunity to play with them. Please do not send items that are costly as sometimes shared items are lost, stolen or broken.

Lunch & Water Bottles

All children must bring a lunch with a drink daily. Please do not send items that require heating, cutting, or refrigeration, as we are unable to accommodate these needs. Also, please remember to include any needed utensils. Please also send a labeled water bottle with your child daily, as children will not have access to the water fountain until further notice.

For added convenience, The Growing Room will provide the opportunity to purchase lunch on Fridays for \$5.00 per child. A summer Friday lunch menu will be provided.

Snacks

The Growing Room provides a daily snack in the morning, as well as in the afternoon. Children are welcome to bring additional snacks from home.

SUMMER POLICIES

Sunscreen

The Growing Room is frequently outside for play and on field trips. Parents should apply sunscreen to their child/ren prior to their arrival at The Growing Room. A signed Sunscreen Authorization Form must be completed and returned before your child is allowed to use any sunscreen product while attending The Growing Room. Please leave a **labeled** bottle of sunscreen with a staff member. Staff will be unable to assist your child with the application of sunscreen, but will remind your child to reapply it. Due to state regulations and allergies, **only siblings** are permitted to share sunscreen.

Closure Dates

Summer Camp 2022 begins on Monday, June 6, 2022. The Growing Room will be closed the following days:

Friday, June 3rd: Teacher Professional Development & Work Day

Monday, July 4th: Observance of the July 4th Holiday

Friday, August 5th: Teacher Professional Development & Work Day

Monday, August 8th: Teacher Professional Development & Work Day

Labels

Please remember to label all items your child brings to The Growing Room, including all lunch sacks/boxes, outer wear, backpacks, sunscreen, share items, etc.

Questions?

Please contact your child's Site Director for any further information:

The Growing Room at Neil Armstrong	(925) 833-9166	NA@TheGrowingRoom.org
The Growing Room at Tassajara Hills	(925) 648-9093	TH@TheGrowingRoom.org
The Growing Room at Hidden Hills	(925) 556-0383	HH@TheGrowingRoom.org
The Growing Room at Live Oak	(925) 803-0982	LO@TheGrowingRoom.org

Proudly serving the San Ramon Valley communities since 1989

