



CAROUSEL RANCH

Saturday August 25, 2018

Dinner, Auction & Children's Demonstration

VOLUNTEER REGISTRATION FORM

*Please complete this form and return it via email to dredmond.carouselranch@gmail.com
Or by mail: Carousel Ranch, 34289 Rocking Horse Road, Santa Clarita, CA 91390*

Name of Individual: _____

Organization Name (if applicable) _____

Address: _____

City: _____ Zip: _____

Home Phone: () _____ Work phone: () _____

E-Mail: _____ Cell phone: () _____

Please check one: Adult Youth (age) Will you be attending the event as a paid guest? Yes No

*****Please check the day(s), shift(s), and position(s) you would like to work. Check all that apply*****

TUESDAY, AUGUST 21

12-4 pm Load Truck / Moving and set up

WEDNESDAY, AUGUST 22

1-5 pm Unload and General set up

THURSDAY, AUGUST 23

10am-2pm Hang draperies on fencing (creative touch needed) 10am- 2:00 pm Fill Sandbags (physical work)
12-4pm Decor (Tables, Chairs, props – physical work) 5-9 pm General Set Up/Décor

FRIDAY, AUGUST 24

10am-2 pm General Set Up 1-5 pm Décor 5:30-8:30 pm Table Setting Prep.
2-5 pm Food prep./ appetizers 5-8 pm Kitchen set up 3-5 pm Move Baskets
2-5 pm Registration Prep. 5-8 pm Registration Preparation 5-9 pm Auction Set-Up
5-9 pm General Set Up 5-9 pm Décor

SATURDAY, AUGUST 25--- EVENT SET UP

10am-2pm General Set Up / Decor 10am-1pm Table Setting 10 am-12 pm Prep Kitchen
3-5pm Final Prep and Walk through 12-5 pm Auction set up

SATURDAY, AUGUST 25--- EVENT (4:30pm-11:00pm)

Each of the volunteer tasks listed below has a specific shift during the afternoon and evening.

You will be notified of your assignment and shift time on a confirmation letter or phone call 2 weeks before the event.

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| <input type="checkbox"/> Guest Registration | <input type="checkbox"/> Volunteer Registration | <input type="checkbox"/> Ticket Booths | <input type="checkbox"/> General Store |
| <input type="checkbox"/> Food Preparation | <input type="checkbox"/> Buffet service | <input type="checkbox"/> Clearing Tables/ Meal Clean Up | <input type="checkbox"/> Golf Carts/Maintenance |
| <input type="checkbox"/> Silent Auction | <input type="checkbox"/> Live Auction | <input type="checkbox"/> Auction Check-Out | <input type="checkbox"/> 10 pm-1 am - Clean Up |

SUNDAY, AUGUST 26

Clean Up / Tear Down: 10 am-2 pm 12-4 pm

THANK YOU SO MUCH FOR YOUR SUPPORT! *QUESTIONS?* PLEASE CALL (661)268-8010

All volunteers will receive a confirmation phone call or letter approximately 2 weeks prior to the event.