Community Garden Planning Worksheet

Name of Garden: ________________________________

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**Principal Garden Contact Persons**

1. Name: ___________________________  
   Address: ___________________________  
   City: ___________ Zip Code: _________  
   Phone: (home) ___________ (alternate) ___________  
   E-mail ___________________________

2. Name: ___________________________  
   Address: ___________________________  
   City: ___________ Zip Code: _________  
   Phone: (home) ___________ (alternate) ___________  
   E-mail ___________________________

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**Visioning & Planning Questions**

1. What is the **goal** of your project? Why do you wish to create a community garden?

   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________

2. **Who** do you envision utilizing this garden? Who are the **stakeholders** (i.e., who will the garden benefit, and who else will be affected by its presence?) Who will maintain the garden?

   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________

3. What will the garden’s **leadership and organizational structure** be? Will an organization be sponsoring the garden?

   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
   ____________________________________
4. List potential partners in carrying out your project. Have any of these people/entities been contacted? If not, what are your plans for getting in touch?

5. Where will the food from the garden go? Will gardeners who work their own plot take their harvest for their own use? Will gardeners grow food communally and share the harvest among them? Will some of the food produced at the garden be donated or sold?

6. Has the community expressed interest in having a community garden? How active or well organized are the neighbors in this area? How easy or difficult do you imagine it will be to garner buy-in from community members? Will they stick with it for the long haul? Is there an active neighborhood association or other entity in this area that could help organize the community?

7. What kinds of resources are available for creating this garden? Is there start-up funding currently available for the project (expenses may include water meter and irrigation installation, a license agreement application fee for City land, bed-building materials, etc.)? Do planners have the time or capacity to raise funds? What are some of the projected costs for the project?
8. Do you anticipate that garden participants or a supporting organization will be willing and able to cover ongoing costs for water and insurance? What is your plan for covering these costs?

9. Are you working on a particular timeline? When do you envision breaking ground?

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**Garden Site**

Have you already located a site for your garden? If so, please complete the following:

Site Address: ________________________________

Total Land Area Size: ____________ Size of Garden: length ________ width ________

Is there a current survey for the site? ________________________________

What will be (or is) the source of water for the garden? ____________________

Describe any structures, pathways, or vegetation already onsite: ________________________________

What are some of the site’s previous uses (this is useful to know to determine whether a soil test is necessary)?

It is a good idea to develop a detailed map of the existing site including structures, vegetation, and the source or potential location of water.
If you **have not yet located a site**, list characteristics you would find at an ideal site for your garden. What efforts have been made or are planned toward securing a site?

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**Progress/Current Status of Plan**

What work has already been carried out on this project? What are your next steps?

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**Good Luck & Happy Gardening!**

**For assistance, contact:**

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