



NCPDP: 0201436  
299 N. Binkley Street  
Soldotna, AK 99669  
08-26-2015

2015

PAAS National® Health Care FWAC/HIPAA Policy & Procedure Manual

**For use only:**

The access request has been granted and the pharmacy will release or provide access as requested within 30 Days.

The access request has been denied in whole or in part for the following reason(s):

**Unreviewable grounds:**  Contains Psychotherapy Notes  Research Trial

Denied by Correctional Facility  Records are part of Legal Action/Investigation

Records were obtained from a confidential non-health care provider

Requested records are not maintained by

**Reviewable grounds:**

Request likely to endanger the life or physical safety of patient or another person

Records contain information on another person and access is likely to cause harm to such person.

Request was made by a personal representative and access is likely to cause harm to the patient or another person.

Access or Release of partial information provided

Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_

Description of Records Provided: \_\_\_\_\_

If your request was denied in whole or in part, you have the right to request a review by another licensed health care professional designated by Soldotna Professional Pharmacy as a reviewing official who did not participate in the original decision to deny. You also have the right to file a complaint with Soldotna Professional Pharmacy or the Secretary of Health and Human Services. Such requests or complaints must be submitted in writing to:

Soldotna Professional Pharmacy  
Kimberly D. Hansen  
299 N. Binkley Street  
Soldotna, AK 99669

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Denial reviewed and upheld per 45 CFR 164.524.

Denial reviewed and overturned. Request has been granted.

Reviewing Official: \_\_\_\_\_ Date \_\_\_\_\_

Description of Records Provided: \_\_\_\_\_

\*Per HIPAA documentation requirements pharmacy must keep requests to access PHI on file for a minimum of six years.