

*Lincoln*  
**PHARMACY**

821 South 38<sup>th</sup> Street Tacoma, WA 98418  
253-473-1155p 253-473-1158f  
[www.LincolnRx.com](http://www.LincolnRx.com)

## COMMUNITY INTAKE FORM

Resident Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Medicare Number \_\_\_\_\_  
Primary Insurance: \_\_\_\_\_ Customer Service Number: \_\_\_\_\_  
ID# \_\_\_\_\_ Bin# \_\_\_\_\_ Grp# \_\_\_\_\_ PCN# \_\_\_\_\_  
Secondary Insurance: \_\_\_\_\_ Customer Service Number: \_\_\_\_\_  
ID# \_\_\_\_\_ Bin# \_\_\_\_\_ Grp# \_\_\_\_\_ PCN# \_\_\_\_\_  
\*\*(Copy of front and back of ALL insurance cards is required)\*\*  
Primary Care Physician: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Diagnosis: \_\_\_\_\_ Allergies: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Responsible Party: _____ Relation: _____
Billing Address: _____ (Please list the address you wish the statement to be mailed to)
Phone: _____ Alternate Phone: _____
Bill my credit card: ( <input type="checkbox"/> one time <input type="checkbox"/> monthly) Type of card: <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> American Express <input type="checkbox"/> Discover
Credit Card Number: _____ Expiration Date: _____ Security Code Number: _____

Lincoln Pharmacy works in conjunction with \_\_\_\_\_, to ensure the management of medications, orders, refills and supplies are completed in a safe and orderly fashion. As the Responsible party I understand that Lincoln Pharmacy is obligated to abide by any requests put forth in order to maintain health and safety of the resident. At which point the regular process would be communicated to the community's staff. I understand that I am financially responsible to Lincoln Pharmacy for all charges incurred for the named resident. If the resident has Medicaid, all non-covered OTC and supplies will be billed to the resident, unless prohibited by regulations. I understand that I am responsible for payment of any medications or other charges for the resident not covered by third party insurance while he/she resides in the community. I understand that Lincoln Pharmacy will attempt to bill insurance for all medications, equipment and supplies provided to the named resident. I agree to assume responsibility for paying all charges incurred.

Statement balances will be mailed at month end. It is understood that the bill will be paid in full or payment arrangement will be made with Lincoln Pharmacy. If no payment is received be advised that the pharmacy may suspend services at any time. As courtesy we will make an attempt to communicate either directly to responsible party or through community staff.

I hereby authorize any holder of medical and/or insurance information about the named resident to disclose such information to Lincoln Pharmacy. I further authorize Lincoln Pharmacy to disclose any medical and/or insurance information concerning the named resident in its possession to other professional personnel involved in patient care such as physicians, nurses or other such personnel. Any disclosure will be made in compliance with HIPAA guidelines and other state and federal regulations.

**I request at this time Lincoln Pharmacy Provide: (please initial all that apply)**

\*Please note that any medications supplied are not in child proof packaging unless requested.

_____ All Medications/PRN Medications *(to include OTC/copays)	_____ Diabetic Supplies as requested *(most testing supplies to be picked up at pharmacy)
_____ Requested Medications ONLY	_____ Equipment as requested
_____ Incontinent Supplies as requested	_____ Other: _____

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

Community Name: \_\_\_\_\_

Community Representative: \_\_\_\_\_ Date: \_\_\_\_\_

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Community Name: \_\_\_\_\_ Date: \_\_\_\_\_

Resident Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Resident Address: \_\_\_\_\_

Resident DOB: \_\_\_\_\_ Resident SSN: \_\_\_\_\_

Responsible Party: \_\_\_\_\_ Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Specialty Physician(s): \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Primary Insurance: \_\_\_\_\_ ID# \_\_\_\_\_

Secondary Insurance: \_\_\_\_\_ ID# \_\_\_\_\_

PLEASE ATTACH BOTH SIDES OF INSURANCE CARDS &  
PHYSICIAN SIGNED MEDICATIONS LIST

Allergies:

\_\_\_\_\_  
\_\_\_\_\_

Diagnosis:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pharmacy Providing:

(initial all that apply)

\_\_\_\_\_ All Medications

\_\_\_\_\_ Requested Medications ONLY

\_\_\_\_\_ Incontinent Supplies

\_\_\_\_\_ Diabetic Supplies

\_\_\_\_\_ Requested Equipment

\_\_\_\_\_ Other: \_\_\_\_\_

I understand that Lincoln Pharmacy will attempt to bill insurance for all medications, equipment and supplies provided to the above listed resident. I agree to assume responsibility for paying all charges incurred.

This form acknowledges that the packaging Lincoln Pharmacy will be providing is not child proof.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_