

Minutes of ACT - Annual Board Meeting **November 12, 2014**

Location: McKamey Animal Care Center

Board Members Present: Karla McKamey Valadez (Board Chair), Nancy Dunlap (Secretary), Susan Lindner, Carol Goodman, Doug Swafford, Elisabeth Donnovin, Amy Andrews (Treasurer) , Carolyn Varnell, Krystye Dalton, Jay Floyd, Lee Towery

Absent: Bruce Baird, Mark Litchford, Mary Dube, Sonia Young, Naiara Cancel

Also Present: Molly Cooper – City Representative, Marie Chinery - public guest

Center employees: Anna Baker, Jeff Wilhite, Karen Wilson

Meeting was called to order at: 4:35 PM

1. The Agenda was approved.
2. The October 15, 2014 Minutes were tabled for approval at next month's meeting.
3. Lee Towery gave an update on Meet & Greet fundraisers; one was held at Carol Goodman's house and one at Charity Perry's house during the past month. Donations are still coming in. Several more are being scheduled
 - a. McKamey Golf Tournament on November 4th – 24 teams participated; there was a silent auction; all in all it was very successful. If all the sponsors come through we may net around \$44,000; expenses will be around \$15,000.
4. Carol Goodman announced that Jed Mescan, Channel 3 News Anchor, spoke to her about a radio show (Jed and a Vet) he does on Saturday mornings; may be able to do some promotions for MAC for a very reasonable cost; whoever is interested in chipping in please contact Carol Goodman.
5. Nancy Dunlap (Governance Committee) – Reviewed the final Article of the Bylaws, General Provisions. Elisabeth Donnovin volunteered to work on some of the legal wording in several sections. During the January, 2015 Board Meeting a final draft of the Bylaws revisions will be distributed to the Board for final review.
6. Nominating Committee Report:
 - a. Elisabeth Donnovin made a motion to approve the slate of officers for 2015; the motion was seconded by Lee Towery and passed by a unanimous AYE Vote. The 2015 Officers will be: Karla McKamey Valadez, Board Chair; Mark Litchford, Vice Chair; Nancy Dunlap, Secretary; Amy Andrews, Treasurer.
 - b. A motion was made by Elisabeth Donnovin that Carol Goodman be approved for another 3-year term; Lee Towery seconded the motion which passed with a majority Aye Vote.
7. Anna Baker, Director Community Outreach Programs, showed a Video about what MAC is doing in the community to help the homeless people's animals (providing free Vet care, supplies, food, etc.).
 - a. Events coming up – A Calendar was distributed of Center events and we reviewed the upcoming holiday events.

- b. There was an introduction to the new MAC Mascot (Dog costume made by a volunteer); a naming contest for the mascot will be taking place soon.
 - c. Talked about the positive experience of shelter Dogs going to spend the day at the Mayor's office – several have gotten adopted through this event.
 - d. Announced that we will have a Black Friday adoption event – All fees will be waived for adoptions on this day.
8. ED Report – Jamie McAloon:
- a. Jamie announced that they are planning a humanitarian award event to honor those in the community who have supported us over the years; more on this to come as plans progress.
 - b. Jamie announced that the Center is planning a video commercial (partnering with HES) to promote adoptions.
 - c. Jamie announced that we have several old, unused cages from an area of the Center being cleaned out for an indoor pet gymnasium; she asked for permission to donate these to HES; a motion was made by Nancy Dunlap to approve this donation and seconded by Carol Goodman; motion passed by a unanimous Aye Vote.
 - d. The Center is making a wash area inside to bathe the animals during the cold weather.
 - e. Heat and A/C system issues continue – someone is being scheduled to come out to look at it; still problems with heating various areas of the Center.
 - f. Still dealing with computer issues – trying to get the City tech out.
 - g. Have gotten several canopies to protect animals from weather when outside exercising.
 - h. IRA program is in place now (have 14 employees participating).
 - i. Jamie has completed a reorganization of her management Staff to provide for a more efficient operation of the Center; she reviewed the Center's Organizational Chart and noted that the management job descriptions have been updated accordingly.
 - j. Statistics – took in about 500 less animals than last year as of this date; however we are still maintaining about 400 animals/month in house.
 - k. Reducing the number of animals coming in is key – education and community outreach programs are important to stress spay/neuter of pets.
 - l. Reported that too many adopted animals are being returned – working on programs to address this.
 - m. Fund development – Planned giving program is being worked on and also an endowment fund being created. Need \$5000 to start it – Jamie asked for permission to take it from the Money Market; Lee Towery made a motion to allow the use of these funds; Doug Swafford seconded the motion which was approved by a unanimous Aye Vote.
9. New Business:
- a. Nancy Dunlap noted that since this is our annual meeting we must set the schedule for the Regular Board Meetings in 2015; a motion was made by Doug Swafford to continue meeting monthly on the 2nd Wednesday at 4:30 PM; Amy Andrews seconded the motion which was approved by a unanimous Aye Vote.
 - b. Nancy Dunlap asked the board if they would like to provide breakfasts/lunches to the Center staff during the Thanksgiving and Christmas weeks; all agreed to continue this practice. Nancy to send out sign up sheets to the Board.
 - c. The updating of Board Member Pictures was discussed; Lee Towery said that she would check with the photographer who did them for us last time and set it up for the January Board meeting.

- d. Discussed giving out Gift cards to all Center employees again this year (this was done last year); Jamie to look into this and advise if funds are available.

Meeting was adjourned: 6:00 PM

Minutes taken by Nancy Dunlap, Board Secretary

Minutes approved by Board: January 14, 2015

