

Minutes of ACT Board Meeting February 13, 2013

Location: McKamey Animal Center

Present: Ann Ball, Bruce Baird, Marie Chinery, Roy Exum, Carol Goodman, Jackie Hamm, Mark Litchford, Kevin Lusk, Susie Matthews, Gene McGee, Carla Morgan, Hiten Patel, Ryan Picarella, Barby Wilson

Absent: Krystye Dalton, Mary Dube, Nancy Dunlap, Karla McKamey-Valadez, Sonia Young

Also Present: Barb Bowen, Bill Bowen

Meeting was called to order at: 4:30

1. The Agenda was approved.
2. The December 2012 minutes were approved as revised during the meeting. There was discussion of each person's vote being listed but the current practice of listing them in the Minutes Book and not in the published Minutes is correct. The January 2013 minutes were approved as presented.
3. Ann Ball was nominated and elected Secretary Pro Tem for the February meeting only. The Board was notified that the meeting was being recorded.
4. Treasurer's Report was presented by Kevin Lusk and accepted by the Board. The Finance Committee will meet after the meeting to discuss what must be submitted to the City for the 2013/2014 budgeting process.
5. Chair's Report, Bruce encouraged everyone to be involved in the Because of You event. Pet Cooper with the Community Foundation has agreed to set up an endowment fund for McKamey. Karen has met with him and staff is working on a brochure that will become the basis of planned giving through the Foundation.
6. Standing Committee Reports:
 - a. Board Development Committee: Carol distributed copies of the proposed By-law amendments, they will be presented for a vote at the March meeting. She announced that a meeting for a preliminary look of the changes would be held at Lexus and asked for input on a date and time. The meeting was set for March 2, 10:00 AM.
 - b. Development: Barby discussed the upcoming McKamey Animal Futures Program. All Board members will be asked to participate to achieve our monetary goals. Roy has been elected to head the Board's giving program and discussed how important it is for all board members to donate to the Center each year. Bruce encouraged everyone to give to their ability saying everyone must give. Karen reported the Center has \$20,000 in grant applications being held pending 100% board participation in an annual pledge.
 - i. Special Events: Ann discussed the Because of You event. Board members are asked to arrive at 4:30. Thank you gifts will be distributed. Ann announced the K-9k would be held at the Center June 29 at 5:00 PM. Ryan will work with Randy Whorton, ED of Wild Trails, to produce the run. There will be a 9k run and a walk where people are encouraged to run/walk with their dog. The Golf Tournament committee will meet before the next meeting to get a head start for this year and try to get our income level back to previous years. A list of

upcoming special events was distributed so everyone could get them on their calendars.

- c. Programs & Procedures: Susie indicated the P&P committee is still working with staff on several policies including revising the Employee Manual to make it easier to use and access and addressing or revising several personal policies affecting the staff.
- 7. ED Report was given by Karen. Dashboard was distributed and a review of Designing Spaces included information regarding the machines and equipment left after the show and the improvements to the Center as well as the ongoing benefits from the show.
- 8. Old Business: Mark stressed the necessity for confidentiality of each board member as he gave a brief update on the Pet Company legal case and answered several questions regarding the board and staff's liability in the case. It is at the Appeals Court level and Mark will keep us advised of the progress as it occurs. No board or staff member is to speak regarding this to anyone, any questions are to be referred to Mark
- 9. New Business: The Center is nominated for the Chamber's Small Business of the Year Award and the luncheon for the announcement is March 13. Barby will send information and each board member is encouraged to attend.

Meeting was adjourned at 5:35.

Minutes submitted by Secretary Pro Tem, Ann Ball

Meeting Adjourned at:

Minutes submitted by