



MAC Transfer Partnership Guidelines

At McKamey Animal Center, our goal is to reunite as many animals with their owners as possible and to place those that can't be reunited into new loving homes. Although we do our best to adopt out every homeless animal, there are occasions where placement with a trusted rescue group is beneficial. We are grateful to have an expansive list of Transfer Partners for that purpose, and we value their lifesaving contributions.

Groups are invited to become official MAC Transfer Partners by completing the attached application and submitting all required documentation. MAC will consider applications from all organizations that share our ideals regarding the safe, humane treatment of animals and a non-judgmental approach to dealing with the public. Groups will be promptly notified whether their application has been approved or denied, or if additional information is required.

Typically, MAC will contact approved Transfer Partners when an animal is in need of placement. To ensure that MAC can stay within its humane capacity for care, any animal(s) accepted by a Transfer Partner must be removed from MAC's care within five (5) days, unless an alternate timeframe is approved. If a Transfer Partner fails to honor its commitment to take the animal within the agreed timeframe, the animal may be made available to another group.

MAC reserves the right to make placement decisions regarding each and every animal in its care, and may elect, in its sole discretion: a) which animals will and will not be made available for placement with a Transfer Partner; and b) which Transfer Partner(s) may be offered a specific animal for placement. Likewise, each Transfer Partner will have discretion to accept or reject any animal offered to it by MAC. Once a Transfer Partner has accepted custody of an animal, that organization accepts full legal responsibility for that animal.

If MAC reaches out to a Transfer Partner about taking a specific animal, MAC will not charge a fee for transfer of that animal unless the Transfer Partner has expressly asked for MAC to provide additional services (e.g. having the animal altered, microchip, additional testing or vaccinations). Any such requested services will be billed at MAC's normal low-cost clinic pricing. If, on the other hand, a Transfer Partner has requested transfer of a specific animal(s) that would otherwise be a candidate for adoption, and that transfer has been approved, that Transfer Partner will be expected to pay the normal adoption fee for that animal (no discounts apply).

MAC reserves the right to terminate any Transfer Partnership at any time without notice if the rescue partner's members or representatives are found to have violated any applicable law, statute or ordinance governing the housing, transportation, adoption and/or care of animals, misled MAC in its partnership application, or if they fail to abide by any of the requirements of provisions set forth in this document.

Application Requirements

MAC has a responsibility to ensure, to the best of its ability, that all animals are placed responsibly, and has established Transfer Partner application materials and criteria designed for that purpose. In order to be approved as a Transfer Partner, each organization will be asked to meet the following requirements:

- All Transfer Partners must either be a municipal/private shelter, a 501(c)(3) organization or an affiliate of a national breed rescue organization, unless express waiver of this requirement is granted by the MAC Executive Director.
- Applicants must submit all application materials in good faith, and must submit any additional materials MAC deems necessary to consider their application.
- Transfer Partners may be asked by MAC to agree to submit to an inspection of one or more locations where animals are housed (including foster home, boarding kennels, etc.).
- Transfer Partners agree to notify MAC whenever there is a change in their leadership or change in their status that would impact their ability to be named a rescue partner under the criteria set forth in this document (e.g., a private organization losing its 501(c)3 status, a switch from foster homes to boarding kennels, a valid complaint lodged against the organization, etc.). Transfer Partners also agree to notify MAC immediately if there is a change in their contact information, including primary point of contact, phone number, email, etc.

To complete the Transfer Partner Application, please visit:

<https://form.jotform.com/212034677457055>