

Minutes of ACT - Regular Board Meeting
May 11, 2016

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Elisabeth Donnovin (Vice Chair), Doug Swafford (Treasurer), Bruce Baird, Jay Floyd, Karla McKamey, Ashley Sorrow, Carolyn Varnell

Absent: Naiara Cancel, Krystye Dalton, Susan Lindner, Angelika Lingl, Cindy Schmissrauter, Sonia Young

Also Present: Jamie McAloon (ED), Center Employees: Paula Hurn, Jeff Wilhite; special guest Emmie (Shelter Dog)

Meeting was called to order at 4:35 PM:

1. The Agenda was approved.
2. The April, 2016 board meeting minutes were approved.
3. Finance report by Doug Swafford: Smaller loss than expected due to fund raising and events the past month. Fund raising continues to be of vital importance. Wages and Salaries are being reduced and having a positive impact. No questions were asked.
4. Jamie McAloon commented that the ability to move animals out of the center/transporters are key and Katie Christie is doing a great job with this effort.
5. Nancy Dunlap reported for the Governance/Nominating committee: Nancy led a brief discussion about the committee's nomination of Bryan Harrison for board Director (he is a Center volunteer and foster parent and visited the board meeting last month). Nancy then made a motion to nominate Bryan Harrison, which was seconded by Bruce Baird; the nomination was unanimously approved by an "Aye" vote.
 - a. Nancy Dunlap also advised the Board that per the email sent to all Board Members, Carol Goodman resigned from the Board effective immediately. She stated that personal/family commitments forced her to do so at this time.
6. Development Committee report -- Ashley Sorrow: The committee met to brainstorm schedule of events and type of events to work on in the future. For the rest of this year we have two major events scheduled, the annual Barktoberfest on October 22nd and the Lexus Golf Tournament in November. We talked about the type of major event we could have next year. Ideas were having a guest speaker, such as Jack Hanna (who comes to the Chattanooga Zoo each year) or another well known figure or entertainer "yet to be determined". Jay Floyd volunteered to talk to a friend who may be able to offer assistance.
7. Lee Towery reported that the Dogs do the Catwalk event at Belk grossed \$6,240.00 with a net profit of \$5,600.00. The event was well attended and went great.
8. Lee Towery stated that the Special Events committee needs to meet ASAP to move forward with plans for the Barktoberfest and ways to make it more profitable.
9. ED Report: See Executive Director report for more details
 - a. The Center still has an 83% live release rate for two months in a row! This is great!!
 - b. Returns of animals continues to decline due to adoptions staff efforts.
 - c. Animal transports are up 73% over last year.

- d. Rescue Waggin program is being discontinued by PetSmart on July 31st but PetSmart will now be offering grants to help with shelter transport programs.
- e. The Center is currently operating at about 225 animals which is way down over past years during this time (Spring) but with kitten and puppy season upon us, this number will rise steadily over the next few months.
- f. Admissions and adoptions staff will be going to customer service training sponsored by the Chamber of Commerce, at no charge. This is a great opportunity for these employees who must work with the public daily.
- g. Jamie reported that she has spoken with a Dr. Bernard about creating a program for the Center to combat compassion fatigue.
- h. The Center has formed a softball team that plays on Tuesdays in Ooltewah if anyone would like to come watch!
- i. A Walk in my Shoes program is being utilized so that staff from one area of the Center can work in another area; a suggestion box has been put up for employee suggestions; and the Staff are celebrating employee anniversaries and birthdays each month. These programs are facilitating communication and employee involvement.
- j. A program is being developed (Paws To Read) where children can come and read books to the Center animals.

Meeting was adjourned at 5:50 PM

Minutes submitted by Nancy Dunlap, Board Secretary



Minutes approved by the Board: 6/7/2016

