

**McKamey Animal Center / Animal Care Trust**  
**Board Meeting**  
**Tuesday, February 9, 2021, 4:30 p.m.**  
**Via Zoom Conference**

**Meeting Minutes**

Board Members Present: Lee Towery (Chair), Karla McKamey (Vice Chair), Doug Swafford (Treasurer), Robert Jackson (Secretary), Cynthia Dale, Allie McKamey, Ellie LaPorte, Tripp Sawyer, Chip Chapman, Charles Sanford, Jay Floyd, Sonia Young, Maggie March (City Rep)

Board Members Absent: Bruce Baird

Staff: Inga Fricke (ED), Paula Hurn, Jeff Wilhite, Mindy Kolin, Buck Gentry, Suzanne D'Alonzo, Crystal Evans, Lorrie Nance

Guest: Shelley Pickett

The Chair called the meeting to order at 4:05 p.m.

Consent Agenda Items:

- Minutes from the January Board meeting
- Financials from December
- Agenda for February meeting

The Chair asked for a motion to acknowledge/approve Consent Agenda Items  
A motion was made by Doug Swafford, seconded by Robert Jackson  
The motion passed unanimously

Chair/Vice Chair Report

Lee reminded the standing committees they need to meet regularly - monthly or every other month, select a chairman and set goals for the year.  
Lee discussed Board Development/possible retreat this spring or summer. She will look into locations and dates.

ED Report

Inga reported on the statistics for the past month.  
She discussed the Facility Needs for 2021, several new items were added to the previous list and are being examined for cost.  
She introduced new staff member Suzanne D'Alonzo, Director of Animal Care; Donnie Booth is no longer on staff; Becca Ross is returning to head of the Animal Services Department.

Governance Committee

After a long process, the Board Orientation Packet was finalized. All members received a hard copy of the Packet as well as an electronic copy via email.

Finance Committee

Buck presented the financial reports for December.  
Buck asked for a motion to open a secured savings account at First Horizon Bank, in conjunction with the mortgage refinance.  
The motion was made by Tripp Sawyer and seconded by Doug Swafford.  
The motion passed unanimously.

#### Development Committee

Mindy discussed the fundraising programs being redesigned

Annual Corporate Sponsorships, Circle of Hope (individuals/businesses), GEM (monthly giving) and specific event sponsors

She mentioned the Gala is upcoming on June 25<sup>th</sup>. The Gala planning committee is meeting regularly. Robert reminded all Board members they all need to participate/support.

#### Policies and Procedures Committee

No report was made

#### Old/New Business

No New Business was discussed

The Chair adjourned the meeting at 5:30 p.m.