

**Monthly Board Meeting Minutes
Animal Care Trust - McKamey Animal Center
Tuesday, December 8, 2020 4:30 PM
at The Walden Club, Chattanooga, TN
and Via Teleconference**

BOARD ATTENDANCE (via Teleconference): Doug Swafford, Tripp Sawyer, Lee Towery, Buck Gentry, Robert Jackson, Sonia Young, Charles Sanford, Jay Floyd, Karla McKamey, Allie McKamey, Ellie LaPorte, Chip Chapman,

ABSENT: Cynthia Dale

Staff (teleconference): Jeff Wilhite, Crystal Evans, Paula Hurn, Mindy Kolin, Inga Fricke

CITY REPRESENTATIVE: Maggie Marsh (Teleconference)

MEETING CALLED TO ORDER: 4:35 PM by Lee Towery

MOTION TO APPROVE NOVEMBER MINUTES: Motion to approve October minutes Bruce Baird, Karla McKamey, second. Approved/Passed Unanimously

EXECUTIVE DIRECTOR REPORT: Inga gave her Shelter Report. Inga presented her strategic plan for animal care/intake, shelter population management, new and updated staff positions and staff salaries. Inga presented supporting reason for the need of an Intake Diversion Coordinator and the need to create a robust program to help keep pets with their owners and out of the shelter. She also presented the staff salary and staff turn over rate report.

FINANCIAL REPORT: Doug reported that the Finance Committee voted to approve the two new positions suggested by Inga. Doug made motion to approve the Executive Director's staff position additions and changes to staffing compensation, Karla seconded the motion. Approved unanimously.

CHARIMAN REPORT: Lee presented her meeting packet. Discussion planning a Board of Directors Team Building Retreat in the future. Discussion regarding the January Board meeting date. It was agreed to move the January Board Meeting to January 4, 2021.

Lee adjourned the meeting at 5:30 PM

Minutes submitted by Crystal Evans, January 4, 2021.