

Minutes of ACT - Regular Board Meeting

Date: August 9, 2017

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Karla McKamey, Angelika Lingl, Charles Sanford, Cindy Schmissrauter, Sonia Young, Jay Floyd, Bruce Baird

Absent: Doug Swafford, Krystye Dalton, Elisabeth Donnovin, Bryan Harrison

Also Present: Attica (shelter dog); Jeff Wilhite, Financial Controller

Meeting was called to order at: 4:34

1. The Consent Agenda was approved (Minutes from last month's board meeting, monthly financials and Center Statistics, this meeting's Agenda)
2. A quorum was present for this meeting.
3. Jamie McAloon, ED Report:
 - a. We have received a record number of cats and kittens this summer.
 - b. Increasing TNR efforts.
 - c. Never the less, the live release rate dipped only one percentage point to 79%
 - d. Offered free adoptions with the purchase of pet supplies which really helped with adoptions.
 - e. Have close to 600 animals in our care right now including fosters.
 - f. Have a lot of grants for training so staff are being sent to workshops when offered.
 - g. Fund development job has been posted (Director of Development).
 - h. Need larger area for our vaccination clinic on Wednesday and more space for other services as well.
 - i. Buying a storage building with a grant which will help.
 - j. Empty the Shelter adoption event coming up on August 19th, hoping for lots of adoptions.
4. Lee Towery – need help with Fall events, Lee sent around a sign up sheet.
5. Jeff Wilhite gave the financial report in Doug Swafford's absence:
 - a. Continue to be over in supplies due to intake of animals
 - b. Some end of year figures are yet to be included.
 - c. Total revenue is up over \$100,000 from last year.
 - d. Will have a budget shortfall in payroll from what has been budgeted due to wage increases that were necessary to improve retention and help attract applicants.
 - e. Need to look at new revenue streams.
6. Lee Towery announced that the Strategic Plan was completed – handed out copies to all present.
 - a. Read through the Plan and made a few edits.

- b. Bruce Baird made a motion to accept the strategic plan as edited; Angelika Lingl seconded the motion; motion was approved by a unanimous “Aye” vote.

Meeting adjourned at 5:40 pm

Minutes submitted by Nancy Dunlap, Board Secretary

Minutes approved by the board: September 13, 2017