

Minutes of ACT – Regular Board Meeting

Date: June 11, 2019

Location: McKamey Animal Center

Board Members Present: Krystye Dalton (Board Chair), Nancy Dunlap (Secretary), Bryan Harrison (Vice Chair), Doug Swafford (Treasurer), Charles Sanford, Elisabeth Donnovin, Robert Jackson, Sonia Young, Karla McKamey, Lee Towery

Absent: Jay Floyd, Bruce Baird

Also Present: Jamie McAloon (ED), Amy Lowdermilk (City Representative)

Meeting was called to order at: 4:35 PM

1. The Consent Agenda was approved (Minutes from last month's board meeting, monthly financials and Center Statistics, this meeting's Agenda) by a motion by Robert Jackson, seconded by Elisabeth Donnovin, approved by a unanimous Aye vote
2. A quorum was present for this meeting.
3. Krystye Dalton introduced our new city representative, Amy Lowdermilk.
4. Jamie McAloon, ED report:
 - a. Trying to track length of stay of dogs in the Center now but difficult to do
 - b. Cats now at 413! Kitten season is upon us
 - c. Hired an Assistant Executive Director, Chris West, who starts July 1st
 - d. Interviewing for a Development Director
 - e. June 27th we are having a free Microchip clinic
 - f. Have completed the Redbank contract and Lakesite contract effective July 1st.
5. Krystye Dalton, Chair Report:
 - a. The Executive Director's performance review was conducted by the Executive Committee this past week; Nancy Dunlap will give Jamie McAloon and the Board a summary of the Review (a copy of Jamie McAloon's Performance Evaluation can be found in her personnel file at the McKamey Center).
 - b. The Executive Committee suggested a 4% salary increase since Jamie has done a very good job over the past year and met most of the goals she was given, but Jamie requested during this meeting that she be given only a 3% increase and an additional 5 days of vacation.
 - c. Krystye Dalton made a motion to approve a 3% salary increase and an additional 5 days per year vacation allowance, Elisabeth Donnovin seconded the motion which was approved by a unanimous Aye vote.
6. Development Committee – Sonia Young reported on Dogs and Kids do the Cat Walk Event
 - a. Well done Event. Made around \$7,000 net. All dogs got adopted.
 - b. This is the last year for this event.
7. Governance Committee – Nancy Dunlap
 - a. Reminded everyone about the OneDrive New Director files they were sent to review
 - b. Lee Towery said she has some files to add and will send them to Nancy in the near future.
8. Doug Swafford – Finance Report

- a. Gala monies are coming in now
 - b. Direct mail contributions also coming in
 - c. We are right on our Budget and looking good!
9. No old or new business

Meeting Adjourned at 5:20

Minutes submitted by Nancy Dunlap, Board Secretary

Minutes approved by the Board: July 9, 2019