

**Minutes of ACT - Regular Board Meeting**  
**August 19, 2015 (Rescheduled from 8/12/2015)**

**Location:** McKamey Animal Care Center

**Board Members Present:** Karla McKamey Valadez (Board Chair), Nancy Dunlap (Secretary), Bruce Baird, Naiara Cancel, Krystye Dalton, Angelika Lingl, Cindy Schmissrauter, Lee Towery, Carolyn Varnell, Sonia Young

**Absent:** Elisabeth Donnovin, Doug Swafford (Treasurer), Carol Goodman, Molly Cooper (City Rep), Jay Floyd, Mark Litchford (Vice Chair), Susan Lindner

**Also Present:** Chelsey Sadler as substitute City Rep.; Center employees: Jeff Wilhite, Paula Hurn, Karen Wilson

**Meeting was called to order at:** 4:35 P.M.

1. The Agenda was approved.
2. The July, 2015 Minutes were approved.
3. Sonia Young made a motion to nominate Ashley Sorrow to the board; her motion was seconded by Lee Towery and approved by the board with a unanimous "aye" vote.
4. Development Committee Report by Lee Towery:
  - a. A Benefit brunch called the Bourbon Street Brunch will be held at the Walden Club on Sunday, September 20<sup>th</sup> from 11:00 a.m. to 2:00 p.m.
    - i. The cost will be \$50 plus tax and tip; McKamey will receive \$25 from each reservation. Reservations are required.
    - ii. On August 30<sup>th</sup> there will be a private brunch hosted at the home of Lacy Stone
    - iii. October events include: Barktober Fest, Trick or Treat in the woods on October 24<sup>th</sup> at McKamey from 5:00 to 9:00 PM (will include a pet Costume Contest)
    - iv. November events: the annual Lexus Golf Tournament
5. Karla McKamey made a motion to add Angelika Lingl to the Policies & Procedures Committee and Cindy Schmissrauter to the Development/Special Events committee; motion was seconded by Bruce Baird and was approved by a unanimous "aye" vote.
6. The Board discussed the need for a Strategic Planning meeting to establish some long term goals for the Organization; Jamie McAloon commented that she felt this was very important so she knew which direction the board wanted her to take the McKamey Center over the next several years. Nancy Dunlap to send out a Doodle Poll with some possible dates.
7. ED Report
  - a. Went over Board Fundraising Introduction Plan – packets of information were handed out to all board members present; Karen Wilson, administrative assistant, will send the packet to those not in attendance.
  - b. It was requested that each board member submit 10 names of possible donors to Karen Wilson by 9/4/2015; Karen will help each Director compose a letter to be sent to them; letters will be ready by next board meeting in September.
  - c. Board Directors were also asked to consider hosting a donor event for McKamey like a meet and greet brunch.

- d. If a donation is made, the Board Director who suggested their name is asked to send a personal thank you note to the donor; donor names will be announced at each board meeting.
- e. Congratulations to Dr. Angelika Lingl, board director, who won the Diane Lane Memorial Award sponsored by the National Animal Care and Control Association. This Award is for outstanding volunteer service. The nominee selected to win this Award is someone who is not directly employed in the animal care and control field, but serves in volunteer capacity within the animal care and control field or other animal welfare related activities. He or she will have demonstrated exceptional dedication, or performed outstanding work far beyond the requirements of the volunteer position.
- f. A new Vet Clinic supervisor was hired; also a new P.T. Vet to replace one that left for a full time position.
- g. For more details, see the Executive Director's August report that is retained in the Board Minute's Book, McKamey Animal Center.

8. Meeting adjourned at 5:55 PM

Minutes submitted by Nancy Dunlap, Board Secretary.



Minutes approved by the Board: September 9, 2015