

**Minutes of ACT – Regular Board Meeting**  
**Date: July 9, 2019**

**Location:** McKamey Animal Center

**Board Members Present:** Krystye Dalton (Board Chair), Nancy Dunlap (Secretary), Bryan Harrison (Vice Chair), Doug Swafford (Treasurer), Bruce Baird, Jay Floyd, Robert Jackson, Karla McKamey, Charles Sanford, Lee Towery

**Absent:** Elisabeth Donnovin, Sonia Young

**Also Present:** Jamie McAloon (ED), Mindy Kolin (Development Director), Chris West (Assistant ED), Paula Hurn (HR & Administration), Jeff Wilhite (Financial Controller)

**Meeting was called to order at: 4:40 pm**

1. The Consent Agenda was approved (Minutes from last month's board meeting, monthly financials and Center Statistics, this meeting's Agenda) by a motion by Lee Towery, seconded by Bruce Baird, approved by a unanimous Aye vote.
2. A quorum was present for this meeting.
3. Jamie McAloon introduced Chris West, Assistant ED recently hired.
4. Also introduced Mindy Kolin, new Development & External Relations Director who was also recently hired.
5. ED report by Jamie McAloon:
  - a. Return rate for adopted animals has been very high, not sure why
  - b. Adoptions have been very high, however
  - c. Employee counseling sessions have increased with the psychologist
  - d. C Ward is in desperate need of maintenance repairs
  - e. Discussed ASO priority calls
  - f. Discussed possibility of Grants for Compassion Fatigue since the ASO's are considered first responders.
6. Krystye Dalton Reported on Article in the Chattanooga paper about a future MAC expansion
  - a. Article distorted where we are with it
  - b. Jamie McAloon said the reporter she met with asked about the land donation we may be getting from the city
  - c. Then he asked why and she said we have discussed an expansion but told him we had to do a feasibility study
  - d. Jamie felt the article had a positive impact and people have come forward with offers to help raise money for the expansion if it happens
7. Lee Towery – Committees Discussion
  - a. Passed out Committee list with assigned members
  - b. Reminded everyone to notice their meetings when scheduled
8. Governance Committee – Bryan Harrison reported:

- a. Reminded everyone again about the OneDrive files with the New Director materials that Nancy Dunlap sent around
- b. If you have anything to add, change or update please send to Nancy
- 9. Doug Swafford reported for the Finance Committee:
  - a. Revenues compared to last year are greater
  - b. Wages and labor are on budget
  - c. Donations are under budget at this time
  - d. Clinic expenses are over budget
  - e. We are going to top \$3 million for the year and end in the black!
- 10. No old or new business

Meeting dismissed at 5:40 pm

Minutes submitted by Nancy Dunlap, Board Secretary

Minutes approved by the Board: September 10, 2019