

MCKAMEY ANIMAL CENTER
ANIMAL CARE TRUST BOARD MEETING
TUESDAY JUNE 8, 2021
WALDEN CLUB 633 CHESTNUT STREET
AND VIA ZOOM TELECONFERENCE

Board Members Present: Lee Towery (Chair), Karla McKamey (Vice Chair), Doug Swafford (Treasurer), Robert Jackson (Secretary), Cynthia Dale, Allie McKamey, Ellie LaPorte, Tripp Sawyer, Chip Chapman, Charles Sanford, Jay Floyd, Sonia Young

Board Members Absent: Maggie Marsh, Bruce Baird

Staff: Inga Fricke (ED), Paula Hurn, Jeff Wilhite, Crystal Evans, Lauren Mann

The Chair called the meeting to order at 4:40 p.m.

Consent Agenda Items:

- Minutes from the May Board meeting
- Financials from April
- Agenda for June meeting

The Chair asked for a motion to acknowledge/approve Consent Agenda Items
A motion was made by Doug Swafford, seconded by Chip Chapman
The motion passed unanimously

Paula asked that six (6) resolutions be passed pertaining to operational expenses. Jay Floyd made to motion to accept the resolutions, seconded by Tripp Sawyer. After much discussion the resolutions were passed unanimously. Attached to these minutes.

Chair/Vice Chair Report

Lee suggested to the group that the proposed retreat be postponed, and all agreed.
Lee also suggested that an ED review would be best done after Inga has been in her position for 1 full year, as opposed to the usual review process done in June/July and all agreed.

ED Report

Inga reported on the following:
Admissions
Adoptions/Foster
Animal Services
Veterinary Services
Volunteer Program

Governance Committee

No report

Finance Committee

Finance committee reported that April was similar to previous months with declines in both revenue and expenses. They also reported that MAC was exceeding the revised forecast.

We received the \$75,000 from the city of Chattanooga as part of an infrastructure program. We will use this for new fencing which we have a bid for \$83K but we think we can get the fence company to work within our \$75K budget.

The Finance Committee voted to approve the Williams bid for painting both the inside and outside of the building. We will have this done at the end of the summer after the busy months of kitten season and other things are past us and we have events to deal with. Plainview is working on a revamp of our outside sign by Access Road. And the new washer and dryer should be arriving within a few weeks.

Development Committee

Lee and Lauren discussed details for the Gala on June 25th.

Policies and Procedures Committee

No report

Old Business

Board retreat

The John Williams Memorial ceremony has been postponed until a later date due to Covid-19

New Business

None

The meeting was adjourned at 5:46

BOARD OF DIRECTORS – June 8, 2021

RESOLUTIONS:

1. Resolution authorizing the MAC Executive Director to award a contract to Quality Fencing Company for the construction of new play yards in the fire lane and adoptions area (replaces all of the “portable outdoor play yards,” replacement of the 2” fence mesh to 1” fence mesh in A, B, C and D dorms areas and the back lot carport areas. The contract amount will not exceed \$83,000.00 for the project.
2. Resolution authorizing the MAC Executive Director to award a contract to Williams Painting Company for the interior and exterior of the Center. The cost will not exceed \$76,800.00.

(The Center is contacting local paint manufacturers to donate some or all of the 170 gallons of paint needed for the project. If the paint can be donated it would reduce the contracted amount by about \$8400).

3. Resolution authorizing the MAC Executive Director to award a contract to Don Ledford Chevrolet to purchase a 2021 Silverado 2500 truck for the Animal Services department. The cost of this automobile will not exceed \$39,487 (tax, tag and title).
4. Resolution authorizing the MAC Executive Director to award a contract to NatureKast.com for the construction of Poly-resin cabinets for dorms A, B, C & D, triage and the adoption kitchen. The cabinets would replace the press board cabinets that were originally installed in these areas. The new cabinets would be made of poly-resin non-porous material designed for use in outdoor patio kitchens. The cost of the project will not exceed \$37,900.00.
5. Resolution authorizing the MAC Executive Director to award a contract to Professional Sign Services for the replacement of the LED board within the sign, the cleaning of the overall sign and the replacement of the metal leg panels with the correct logo and mission statement. The cost of the project will not exceed \$30,375.00.
6. Resolution authorizing the MAC Executive Director to award a contract to Cornerstone HVAC for the installation of an independent HVAC system for the Adult Adoption Pavilion (the existing system would be blocked off to allow the installation of the new independent system). The cost of the project will not exceed \$22,000.

REVISED – 7-8-21