

Minutes of ACT - Regular Board Meeting
May 10, 2017

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Doug Swafford (Treasurer), Bruce Baird, Krystye Dalton, Jay Floyd, Bryan Harrison, Angelika Lingl, Karla McKamey, Charles Sanford, Sonia Young

Absent: Elisabeth Donnovin

Also Present: Chris Kidwell (public guest), Buck Gentry (financial consultant), Kevin Hollis (public guest), Paula Hurn (Center employee)

Meeting was called to order at: 4:30 pm

1. The Consent Agenda was approved (last month's board meeting minutes, monthly financials and Center statistics, this meeting's Agenda).
2. A quorum was present for this meeting.
3. Buck Gentry, a financial consultant hired by MAC, gave us a summary of his background; after the strategic planning report has been completed, he will be working with MAC staff on some financial planning goals.
4. Jamie McAloon passed around her ED report (see written report for details).
5. Lee Towery gave an update on the strategic planning training for the Board with CNP; Laura McCann with CNP will have a draft for us by end of May.
 - a. One item is creating a new mission statement that's short and a more detailed vision statement. Board members were asked to please send Jamie or Lee your suggestions.
 - b. Many Grants applied for require a mission statement.
 - c. Once strategic plan is complete, the board will look at it monthly to be sure we are on track.
6. Lee Towery -- Development Committee report:
 - a. Dogs do the Cat Walk on Sunday May 7th netted \$4,786. Very successful again.
 - b. Small events being planned – in home brunches being scheduled; Jay Floyd and Angelika Lingl will advise dates.
 - c. Blue Plate restaurant to do a Yappy Meower to benefit MAC. Date to follow.
7. Doug Swafford gave a finance committee report:
 - a. Overall revenue less than budget due to events under
 - b. Expenses are over budget
 - c. Wages over budget due to employee hourly rate increases
8. Lee Towery -- Executive Committee met to work with Jamie McAloon on key results to be included in her upcoming performance evaluation. Reviewed key results with the board (handed out a copy).
 - a. Few minor changes were made to the results language.
 - b. Board agreed with the established goals. Need to be more specific for next year with help of financial consultant reports and CNP strategic plan.
 - c. A Motion to approve the content of the Key Results was made by Krystye Dalton and seconded by Bruce Baird; motion was approved by a unanimous Aye vote.

9. Lee Towery -- Board Member personal experience/interest surveys have not yet been completed by all directors; Surveys distributed to the 6 directors for completion. We will use a summary of these results to help us seek additional board members in the future.

Meeting adjourned at 5:50 PM

Minutes submitted by Nancy Dunlap, Board Secretary

Minutes approved by the board: June 14, 2017