

**Minutes of ACT - Annual Board Meeting**  
**Date: April 10, 2018**

**Location:** McKamey Animal Center

**Board Members Present:** Lee Towery (Board Chair), Nancy Dunlap (Secretary), Doug Swafford (Treasurer), Bruce Baird, Krystye Dalton, Jay Floyd, Angelika Lingl, Bryan Harrison, Charles Sanford, Sonia Young, Robert Jackson

**Absent:** Karla McKamey, Elisabeth Donnovin, Cindy Schmissrauer

**Also Present:** Jamie McAloon (ED), Paula Hurn (Director Administration)

**Meeting was called to order at: 4:33 PM**

1. The Consent Agenda was approved (Minutes from last month's board meeting, monthly financials and Center Statistics, this meeting's Agenda)
2. A quorum was present for this meeting.
3. Nancy Dunlap reported for the Nominating Committee. She advised the board that the committee met with prospective Board Director Robert Jackson. She announced that the Committee would like to make a motion to Nominate Robert Jackson as a new Director; this motion was seconded by Krystye Dalton and approved by a unanimous Aye vote.
4. Jamie McAloon, ED report:
  - a. Adoptions are up except for the large dogs which are hardest to adopt.
  - b. Behavior issue dogs are being worked with to increase adoption opportunities.
  - c. Are looking at a big adoption event this coming month to "clear the shelter".
  - d. Cat numbers are still down.
  - e. Transfers are down this month.
  - f. Strategic plan is being finalized right now.
  - g. Expansion project – applied for a grant for the training center and possible Cat Café.
  - h. Departmental budgets have been very effective, managers are doing a great job.
5. Paula Hurn handed out a draft drawing of the potential training center expansion.
6. JamieMcAloon announced that Catherine Fowlkes was hired as the new Development Director and will start on April 23rd (currently works for the Make A Wish Foundation).
7. Sonia young – Development Committee report:
  - a. The event that was Dogs Do the Catwalk will be named Dogs and Kids Do The Catwalk (a Fun Fur and Fashion event) and will be held at the Chattanooga Theater Center on May 11<sup>th</sup>; it will be a joint event with 50% going to the Theater Center's fund and 50% to MAC.
8. Angelika Lingl – Reported for the Policies & Procedures Committee: The Committee met today prior to the Board Meeting and completed the MAC Employee handbook review.
9. Lee Towery reported about he Humanitarian Awards Gala Dinner – May 4th at the Hunter Museum. Plans are moving along well and we hope for a large turnout. Our goal is to net \$50,000.

10. Lee Towery reported that Elisabeth Donnovin went to a hearing about the estate left to MAC: the ladies life partner still wants half the estate. Elisabeth is still working out the legal ramifications and waiting for the findings of fact by the court.
11. Financial report, Doug Swafford:
  - a. Had a very good month overall
  - b. Supplies came in under budget
  - c. Contributions are above budget as are adoption fees which are up.
  - d. Wages still over budget.
12. Lee Towery announced that Chelsea Sadler will be the city representative as Molly Cooper has left the City's employment.
13. No old or new business.

Meeting adjourned at 5:30 PM

Minutes submitted by Nancy Dunlap, Board Secretary

Minutes approved by the he Board: May 8, 2018