

## **Minutes of ACT – Annual Board Meeting**

**Date: November 15, 2018**

**Location:** McKamey Animal Center

**Board Members Present:** Lee Towery (Board Chair), Elisabeth Donnovin (Vice Chair), Doug Swafford (Treasurer), Cindy Schmissrauter, Robert Jackson, Bruce Baird, Bryan Harrison, Jay Floyd, Krystye Dalton

**Absent:** Karla McKamey, Nancy Dunlap, Charles Sanford, Sonia Young

**Also Present:** Jamie McAloon (ED), Mary Ollie Newman (Development Director), Paula Hurn (HR & Administration), Jeff Wilhite (Financial Controller), Buck Gentry (CFO)

**Meeting was called to order at 4:30 pm**

1. The Consent Agenda was approved by a motion presented by Bruce Baird and seconded by Robert Jackson.
2. Buck Gentry (CFO) gave a preliminary audit report and stated that the Annual Audit report will be given at the next scheduled board meeting.
3. There was an open discussion about HES and the county allotting money for their new building.
4. Lee Towery discussed new board member guideline expectations and how these will be implemented going forward, upon future board approval.
5. Upcoming fundraisers were discussed such as “Giving Tuesday” and Black Friday adoption event.
6. Robert Jackson gave a “Special Events” committee report.
  - a. Special events will have specific guidelines and be scheduled in accordance with and not conflicting with other in house events.
  - b. Humanitarian Awards will be May 3, 2019 at the Hunter Art Museum.
7. Doug Swafford gave an abbreviated financial report agreeing with Buck Gentry’s Audit report.
8. Lee Towery –
  - a. Food for staff on December 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup> – board members will sign up to bring in food for holiday staff.
  - b. Committee meetings are going well. All assigned committees have met and are working diligently.
  - c. The board will approve the 2019 Budget at the next board meeting December 11, 2018.
  - d. Golf Tournament update: \$27,000 was made on this year’s golf tournament.
9. Jamie McAloon, ED Report:
  - a. Animal Intake was up - Center’s current population as of the end of September- 657 animals
  - b. Adoptions and Animal foster care were both up.

- c. Euthanasia rates are down for the month.
- 10. Elisabeth Donnovin: House update - MAC will be receiving around \$80,000 on the sale of home bequeathed to MAC.
- 11. Bryan Harrison: Governance Committee report –
  - a. Nancy Dunlap and Krystye Dalton will be renewing their terms, Cindy Schmissrauter will not be continuing her board term.
  - b. The next board meeting a new slate of officers will be presented to the board for voting on 2019 Officers.
  - c. Term limits for directors and officers were discussed.
- 12. Mary Ollie Newman (Development Director):
  - a. “Fetch A Book” at East Lake Academy is going very well.
  - b. Donations are coming in for Giving Tuesday
  - c. Homeless camp clinic Wednesday’s are continuing to be a success.
  - d. Continuing to apply for additional grants and funding for programs.

Meeting adjourned: 6:05 pm

Minutes submitted by Krystye Dalton

Minutes approved by the board: December 11, 2018