

Minutes of Animal Care Trust
Regular Board Meeting
March 12, 2014

Location: McKamey Animal Care Center

Board Members Present: Ann Ball (Board Chair), Nancy Dunlap (Secretary), Susie Matthews (Vice Chair), Carol Goodman, Sonia Young, Karla McKamey Valadez, Carla Morgan, Krystye Dalton, Elisabeth Donnovin (Mayoral Appointee), Bruce Baird, Mary Dube, Amy Andrews, Carolyn Varnell

Absent: Hiten Patel, Susie Matthews,

Also Present: Jamie McAloon Lampman (ED), Molly Cooper (City Representative), Jeff Cannon (Chief Operating Officer, City of Chattanooga), Stan Sewell (Auditor), Larry Grohn (City Council), Marie Chinery, Joy Lukachick (TFP Reporter)

McKamey Center employees: Paula Hurn, Tricia Sebes, Anna Baker, Stefanie Douglass, Jay Nicholson, Aimee Moffat

Meeting was called to order by board chair, Ann Ball, at: 4:30 PM

1. Ann Ball, board chair, made a motion to approve the Agenda; the motion passed and the Agenda was approved.
2. Ann Ball, board chair, made a motion to approve the February 19, 2014 Board Meeting Minutes; the motion passed and the minutes were approved.
3. Chair's report –
 - a. Ann Ball reminded the board that we need to send letter to the City/Mayor regarding continuing our Contract for Animal Services with the City of Chattanooga.
 - b. Ann Ball welcomed new board members Amy Andrews & Carolyn Varnell who were nominated by the Nominating Committee and elected for board of director positions at the February 19, 2014 board meeting. Amy and Carolyn filled vacancies created by the resignations of Director Roy Exum, and Director Emerita Barby Wilson.
 - c. **Note that Carolyn Varnell owns a business that occasionally supplies the Center with McKamey Logo apparel for special events, etc. Since this creates a conflict of interest going forward, this type of merchandise will be purchased through another vendor.
4. Committee Reports:
 - a. P&P Committee – No Report
 - b. Development Committee -- No Report
 - c. Finance Committee No Report
 - d. Special Events Committee No Report
 - e. Governance Committee No Report
 - f. Nominating Committee - Nominations/Elections – See Below
5. Financial Report – Ann Ball asked for questions regarding the January Financials. Elisabeth Donnovin had questions on a few line items of the Balance Sheet that were answered and several other questions (Personnel Expenses, Insurance, Amortization of items) that Ann Ball stated would have to be addressed by Jeff Wilhite, Center Accountant, and Elisabeth is free to call him or meet with him any time.

6. Special Events:
 - a. Another K9-K event is in planning for June 21, 2014; last year's event was very successful and lots of fun for everyone (this will be the 2nd year for this event).
 - b. The Annual McKamey Lexus Golf Tournament will be held the first Tuesday of November (November 4th, 2014); please begin looking for sponsors and teams.
 - c. A Yappy Meower will be held next week at Nooga Paws
 - d. Sonia Young reported that 2nd Dogs on the Cat Walk Event is scheduled for the 18th of May, 6:00 pm at Belk at Northgate; last year's event was very successful with all of the dogs participating getting adopted. Please plan to come and support this event.
 - e. There will be a BBQ for volunteers, an appreciation event at the Center – April 1st at 5:30 PM; please plan to attend.
7. Please respond to the Bill about keeping puppy mills out of TN (see email that is posted on the McKamey website and Facebook page); Bill is expiring so please send your email soon.
8. ED Report -- Jamie McAloon Lampman referred to the report she had sent out to all Board Members containing the following information:
 - a. Fund Development Plan – the Center is working on that and will report more when completed.
 - b. The Center is working on improving the accessibility for the public – Hours for when people could come to look for or claim lost pets were 9-5 on weekdays; with the help of her staff they have worked out a way to cover more time and will be staying open until 6:00 pm during week days and will now also include hours on Saturday. These changes will provide more opportunity and convenience for the public.
 - c. The Center was previously closed on Tuesdays for adoptions but will now be open on Tuesday since most of the staff are working; this change will help increase adoptions.
 - d. Fund Raising – We need sponsors for the June K9-K; please let Jamie or Anna Baker know of any potential sponsors.
 - e. Staffing – Jamie reported that she has met with all staff members; turnover is the biggest issue they face due mostly to low wages; she suggested that wages are looked at in the near future in an effort to retain employees.
 - f. Jamie is working on a Staff Manager training program.
 - g. Jamie has been researching retirement programs (401K's) for the Center.
 - h. In the past it has been a policy of the Center not to treat heartworm positive dogs that come into the shelter. Jamie referred to the proposal to change this policy; she and her staff would like to begin a pilot program where they would treat 6 heartworm positive dogs per month. Anna Baker, Volunteer Coordinator, and Tricia Sebes, Animal Care Coordinator, did a slide presentation regarding this proposal. Some of the topics discussed were:
 - i. Healing Hearts Fund will be the name of the program.
 - ii. Center has fewer animals in-house now than 5 years ago so space is not as much of a concern as it was then.
 - iii. The Center is making an effort to expand its Foster Program and will look specifically for families that will Foster the HW treated dogs while they are recuperating.
 - iv. The 2nd reason for Euthanasia of dogs coming into the Center is HW; the number 1 reason is aggression – we can do something about HW now with improved drugs and treatment options.
 - v. Last year about 300 dogs tested positive; 50 were transferred to rescue groups that would treat them and the rest were euthanized.

- vi. 242 dogs were euthanized last year; probably more than half would have been treatable.
 - vii. The Center is working on getting the support from veterinarians in the community.
 - viii. The Center is looking at what other shelters across the country have done to treat HW positive dogs.
 - ix. Young Williams, a shelter in Knoxville that we were modeled after, has been treating them for over 2 years; their donor fund started there at \$250,000 and has since increased to \$300,000 over the past 2 years due to increased support from the community for this program.
 - x. Over the next 12 months Jamie and her staff are proposing we treat 6 dogs a month to see how successful we are (these animals will be behaviorally sound with no other health issues); the Center Veterinarian, Tricia Sebes and Jamie will approve treatment for these animals; we will still be making an effort to send others to rescue groups who are willing to treat them.
 - xi. The Center is also making sure the staff are trained as well so they can educate the public about the disease and monthly preventative treatment; also, a representative from maker of the HW treatment drug will be coming to do a lunch & learn session for the Center staff.
 - xii. Funding – we have some private donations already; many donors want to give for a specific reason and we are hopeful that this will help increase donations from these sources.
9. A Motion was made by Elisabeth Donnovin to reverse the current HW policy and allow the McKamey staff to treat HW positive dogs at their discretion; the motion was seconded and a verbal Aye Vote was unanimous in support of this program.
 10. A Motion was made by Elisabeth Donnovin to move ahead with sending a letter to the City/Mayor asking them to continue Animal Services; the motion was seconded by Sonia Young and a verbal Aye vote was unanimous to approve this motion.
 11. It was announced that there will be a Chamber of Commerce Luncheon next Wednesday, March 19th at the Convention Center at 11:30 a.m. and all are invited to attend (last year we were winner of the Small Business Award for non-profits); we will be passing the torch to another organization.
 12. Nominating Committee:
 - a. Bruce Baird, Nominating Committee Chair, reminded the board that during the January, 2014 Board Meeting Ann Ball announced that she would be giving up the Chair position; the Nominating Committee is recommending that Karla McKamey Valadez be nominated for Board Chair to serve until the November, Annual meeting at which time Officers will be nominated and elected for the following year. There were no other nominations therefore Karla McKamey Valadez was elected Board Chair by acclamation.
 - b. The Nominating Committee also recommended that Hiten Patel remain a member of the Executive Committee for 2014 and that Mark Litchford be nominated as the 2nd director that will serve on this committee; no discussion or other nominations were received, so Mark Litchford and Hiten Patel will serve on the Executive Committee for the remainder of 2014.
 13. New Business – Ann Ball stated she will not only be resigning from the Board Chair position but will also be stepping off the board at this time. Her resignation was acknowledged by the Board.
 14. Bruce Baird questioned the procedure to make Ann an Emeritus Member; Ann said she would be honored but asked that this motion be made at the April Board Meeting.

Meeting adjourned at approximately 5:35 PM

Minutes Submitted by Nancy Dunlap, Board Secretary

A handwritten signature in black ink, appearing to read "Nancy Dunlap", is written over a faint, dotted rectangular box.

**Minutes approved by the board as corrected on 4/16/2014 (see 3-c above)