

## Minutes of ACT - Regular Board Meeting October 15, 2014

**Location:** McKamey Animal Care Center

**Board Members Present:** Karla McKamey Valadez (Board Chair), Nancy Dunlap (Secretary), Amy Andrews (Treasurer), Carol Goodman, Bruce Baird, Sonia Young, Naiara Cancel, Lee Towery, Jay Floyd, Kryste Dalton, Doug Swafford, Elisabeth Donnovin

**Absent:** Mark Litchford, Carolyn Varnell, Mary Dube

**Also Present:** Molly Cooper (City Representative), Paul Johnson (Auditor), Marie Chinery

**Meeting was called to order at: 4:35 pm**

1. The Agenda was approved.
2. The September 15, 2014 Minutes were approved.
3. Jamie McAloon, Center ED and Elisabeth Donnovin reviewed the mortgage refinancing documents and where we are in the process. A few more signatures and approvals are necessary. Closing will occur as soon as all requested documents are submitted to the NW Georgia bank (probably within 1-2 weeks).
4. Special Events: Sonia Young reported she met with the Walden Club about the Debudogs and Aristacats event she is planning for next March, 2015. They have given us a good deal. Walden Club will promote the event to their club members as well (could have 300 attending). Sonia is getting entertainment lined up. Keeping price at \$100/ticket which is low for events of this kind and should attract more participants.
5. Lee Towery reported on the "meet and greet fundraisers" being hosted in the homes of volunteer families in an effort to educate people about the positive things McKamey is doing and to attract donors. Jamie McAloon and Nancy Dunlap attended one on Signal Mountain and received a good reception. Carol Goodman is having one at her home on October 30<sup>th</sup>; November 1<sup>st</sup> one is being hosted by Chattanooga resident and McKamey Volunteer, Charity Perry. More are being planned.
6. Elisabeth made a motion to approve the resolution presented and signed by Nancy Dunlap and Karla McKamey which authorizes them to attend the mortgage refinancing closing at NW Georgia Bank. Motion and resolution was approved.
7. Paul Johnson Auditor gave a report about the recent, annual audit he conducted (report was handed out – a copy will be retained in the ACT Minutes Book):
  - a. Jeff Wilhite was very prepared and all of the McKamey staff were instrumental in making this a very easy audit.
  - b. He reviewed some of the important sections (page 14); Change of net assets was up; expenses were down significantly; Salary and Wages remain in-line.
  - c. Page 13 – Pledges going down some; debt being paid down; mortgages are the biggest expense (this refinancing will be very beneficial to lower this amount).
  - d. All in all numbers look good. Pg. 11 indicates we were paying an interest rate of 5.3%, the new loan will be around 4.3% with no balloon payment that would have been due in 3 years under the old agreement.

- e. Things look good; the Center made some money during this year and are paying down our debt.
  - f. He suggested that going forward, the ED review payroll summary reports, review bank statements, and debit card purchases (Jamie is doing all these things now).
8. Amy Andrews handed out a working budget for review (a copy to be retained in the ACT Minutes Book). Indicates we need to focus on fundraising to cover additional expenses.
  9. Bruce Baird, Nominating Committee Chair, asked if there were any nominations from the floor for Officers who will be elected at the next, annual board meeting. Lee Towery nominated Elisabeth Donnovin for Board Chair, Carol Goodman seconded the motion; however, Elisabeth, who was not present during this nomination, later turned down the nomination so the original slate of officers will remain unchanged.
  10. Jamie McAloon, ED report:
    - a. Continue to see increase in adoptions; decrease in intakes; euthanasia numbers are also decreasing.
    - b. We are involved in some severe animal abuse cases. Several in the courts now. Animal services officers are doing a great job addressing these issues.
    - c. Jamie went through the Center Dashboard/Statistics charts for the benefit of new members.
    - d. Talked about the Halloween Contest for animals coming up on October 30th.
  11. Molly Cooper reviewed work on a new City Ordinance requiring permits for dog breeding and dog shows.

New Business: NO

Meeting adjourned at 5:45 PM.

Minutes submitted by Nancy Dunlap, Board Secretary



Minutes Approved by the Board: January 14, 2015

