

Minutes of ACT – Regular Board Meeting
January 8, 2019

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Elisabeth Donnovin (Vice Chair), Doug Swafford (Treasurer), Charles Sanford, Robert Jackson, Krystye Dalton, Sonia Young, Bryan Harrison, Jay Floyd, Bruce Baird

Absent: Karla McKamey

Also Present: Jamie McAloon (ED), Buck Gentry (CFO), Mary Ollie Newman (Development Director), Paula Hurn (HR & Operations Director), Jeff Wilhite (Financial Controller)

Meeting was called to order at: 4:30 pm

1. The Consent Agenda was approved (Minutes from last month's board meeting, monthly financials and Center Statistics, this meeting's Agenda) by a motion by Sonia Young, seconded by Krystye Dalton and Approved by a unanimous Aye vote.
2. A quorum was present for this meeting.
3. Lee Towery sadly announced the death of Bob McKamey right before this meeting. More information to follow.
4. Lee Towery commented on the Committee List sent around at the December meeting and asked if anyone wanted to serve on any other committee than previously assigned. No response so Committee assignments will remain as was previously listed.
 - a. Committee Chairs, please be sure you have a committee description, also per Jamie McAloon's email please copy the ED on meeting notices and also the Board Chair.
 - b. Also please send Approved Committee Minutes to NancyDunlap/Secretary and to Allison, Jamie's administrative assistant (edassist@mckameyanimalcenter.org) for posting on the website; also send a copy to Paula Hurn to be placed in the Committee Minutes Binders that are kept in her office.
 - c. Also please ask Allison to post meeting notices on the MAC website. If there is a significant outcome from the meeting or anything that the ED or Chair needs to know prior to the next board meeting, please send out an email to let them know as well.
5. ED Report, Jamie McAloon
 - a. Will send out a year end report before next board meeting
 - b. Euthanasia up by 14% mostly due to the large number of cats and kittens (illnesses)
 - c. Looking at a capital campaign for additional space; will put a package together for board review and approval.
6. Nancy Dunlap reported for the Governance/Nomination Committee:
 - a. Nancy announced that Lee Towery would be vacating the Board Chair position and Elisabeth Donnovin would also be vacating the Board Vice Chair Position.
 - b. Nancy reviewed the process the Governance Committee took to solicit Board Officers for the 2019/2020 term years by sending out two emails to all Board Directors asking for those interested in Officer positions to let the committee know; we got 5 responses.
 - c. Nancy Dunlap expressed interest in remaining Board Secretary.

- d. Doug Swafford expressed interest in remaining Board Treasurer.
 - e. We received 1 response for the Board Chair position (Krystye Dalton) and 2 for the Vice Chair Position (Bryan Harrison and Charles Sanford).
7. Nancy Dunlap made the following nominations for the Governance Committee:
- a. We would like to nominate Krystye Dalton for Board Chair; as there were no other nominations from the floor, Bruce Baird seconded the motion which was approved by a unanimous Aye vote.
 - b. We would like to nominate Bryan Harrison for Board Vice Chair; as there were no other nominations from the floor, Sonia Young seconded the motion which was approved by a unanimous Aye vote.
 - c. The Governance Committee also would like to Nominate Elisabeth Donnvin as the Director to serve on the Executive Committee; as there were no other nominations from the floor, Doug Swafford seconded the motion which was approved by a unanimous Aye vote.
 - d. Krystye Dalton approved the nominations of Nancy Dunlap to continue as Board Secretary and Doug Swafford to continue as Board Treasurer; these motions were seconded by Bruce Baird and approved by a unanimous Aye vote.
8. Robert Jackson – Development committee report; trying to get dates for the next meeting. Working on rebranding the name and logo for McKamey and still planning the Humanitarian Awards dinner on May 4th.
9. Mary Ollie Newman Development Report – had some significant contributions in December and Giving Tuesday in November was also a huge success.
10. Buck Gentry, CFO, Report:
- a. The 990 was sent out to the Board. If you did not receive it, please let him know and a copy will be sent to you.
 - b. The 2019 Budget was sent to the Board for review. Hopefully we can stay in the black for next year but have had to raise salaries to attract and retain employees (and budget a 3% increase next year).
 - c. We asked the city for a 5% increase but will probably only get 3%.
 - d. We also asked the City to consider donating this land to us and some additional land for a dog park.
 - e. Budgeted for an Assistant Director position.
 - f. Want to move the IT support away from the city to a contractor for better support
 - g. January 1st the two Veterinarians became McKamey employees so went out of contracted employees and into salaries.
 - h. Elisabeth Donnvin made a motion to approve the budget as presented, Lee Towery seconded the motion which was approved by a unanimous Aye vote.
11. No new or old business.

Meeting adjourned 5:30 pm

Minutes submitted by Nancy Dunlap, Board Secretary

Minutes approved by the Board: March 12, 2019

