

Minutes of ACT - Regular Board Meeting July 13, 2016

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Elisabeth Donnovin (Vice Chair), Naiara Cancel, Bryan Harrison, Angelika LIngle, Cindy Schmissrauter, Bruce Baird

Absent: Krystye Dalton, Karla McKamey, Sonia Young, Ashley Sorrow, Jay Floyd, Doug Swafford (Treasurer), Carolyn Varnell

Also Present: Jamie McAloon, ED; Chelsea Sadler, City Rep; MAC Employees, Jeff Wilhite, Paula Hurn; Bob Poole from Nooga Paws

Meeting was called to order at: 4:35 PM

1. The Agenda was approved.
2. The June Board Meeting Minutes were approved.
3. A quorum was present until the last 10 minutes of the meeting when one Board member had to leave at which time meeting was adjourned after a short discussion.
4. Bob Poole from Nooga Paws (a local pet supplies store) presented an idea for fundraising called Barkitecture (building unique, elaborate dog houses and auctioning them off); if we are interested he would be happy to provide help and more information.
5. Governance Committee Report: Nancy Dunlap requested that the Committee members present stay after the meeting to discuss how to complete the revised Bylaws we have been working on.
6. Policy & Procedures Committee: Nancy Dunlap stated that Jamie McAloon has several policies she would like the committee to work on for the Center; a P&P meeting will be set up in the near future.
7. Finance report: Jeff Wilhite reported in Doug Swafford's absence:
 - a. May financials showed no major issues.
 - b. June is negative right now due to large intake in animals (puppy and kitten season) and several unbudgeted building maintenance repairs that were unexpected.
 - c. Fewer adoptions this June than in June, 2015; Center had fewer transports out to other shelters that during the previous June.
 - d. Received a 3% increase from the City (this is great news as it was unexpected)
 - e. Got a large donation of food both dog and cat which has helped keep food expenses down (a major expense this time of year).
8. Jamie McAloon, ED report (see written report attached)
 - a. Did get a grant for \$92,000 from PetSmart for a Van for transports.
 - b. Constantly looking for new Grants
 - c. Reviewed today's stats on animals in house and in foster care (see report)
9. Lee Towery announced that WiFi is now available at the Center (working out some kinks but it is up and running).
10. Elisabeth Donnovin reported that there was a Motorcycle accident last year involving a McKamey Truck. We have received a law suit for \$300,000; Insurance company has it now.
11. Lee Towery stated that in the future we need to discuss board membership development and ways to improve board attendance and engagement.

12. Lee Towery reported that Ty Federica, board chair of HES, approached her to discuss the future possibility of combining HES and McKamey. Lee suggested a feasibility study be done indicating the pros and cons; all agreed this would be a very good idea.
 - a. Bruce Baird made a motion to proceed with getting a feasibility study done; Lee Towery seconded the motion which was approved by unanimous "Aye" Vote.
13. New Business – Lee Towery:
 - a. ED annual performance evaluation is currently in process by the Executive Committee. EC has collected information from Jamie McAloon and is discussing a new process this year in a more narrative form with establishment of performance based goals.
 - b. Bryan Harrison and others suggested we try to come up with some measureable goals if at all possible. EC committee to look into this to see if it is feasible.
 - c. Bonus for Executive Director – Lee discussed the possibility of doing away with the current bonus potential for the ED after this year since we are a non-profit; it was agreed that the EC will look into this in more detail and present information to the Board at a future meeting for further discussion.
 - d. The EC will present their salary increase recommendations for the ED along with a written performance evaluation at next month's board meeting.

Meeting adjourned at approximately 6:15 PM

Minutes submitted by Nancy Dunlap, Board Secretary



Minutes approved by the Board: August 10, 2016