

Minutes of ACT Board Meeting
July 10, 2013

Location: McKamey Animal Care Center

Present: Nancy Dunlap, Bruce Baird, Susie Matthews, Karla McKamey-Valadez, Carol Goodman, Barby Wilson, Ann Ball, Sonia Young, Mary Dube, Gene McGee, Jackie Hamm, Ryan Picarella, Karen Walsh, Hiten Patel, Mark Litchford

Absent: Kevin Lusk, Carla Morgan, Krystye Dalton, Roy Exum

Meeting was called to order at: Approximately 4:35 P.M.

1. The Agenda was approved.
2. The May, 2013 Minutes were approved as revised.
3. Treasurer's report – Bruce Baird distributed the May, 2013 Financials as prepared by Kevin Lusk, Treasurer; there were no comments or questions.
4. Ann Ball reported for the Nominating Committee. The Bylaws require 2 at large Directors to be nominated each year to serve on the Executive Committee.
 - a. Karla McKamey-Valadez and Hiten Patel were nominated by a majority, show of hands vote. They will serve until the end of this year.
5. Ann Ball, Chair of the Special Events Committee, reported on the K9-K event held on June 29, 2013 at the McKamey Center.
 - a. 101 runners participated; almost half ran with their dogs.
 - b. Catered food was provided afterwards to celebrate McKamey's 5 year anniversary.
 - c. The Special Events committee is already planning another event next year with some new trails to be cut by Wild Trails of Chattanooga; they will also maintain these trails throughout the year.
 - d. The Center also had a good adoption day that day.
 - e. Congressman Chuck Fleischmann and his wife toured the Center and were very impressed with what they saw.
6. Barby Wilson reported for the Development Committee:
 - a. All board members were asked to provide the committee with 5 names of potential donors that can be contacted for donations.
 - b. The Development Committee has prepared a letter to be sent out to previous and potential donors.
7. Karen Walsh gave a Center Report and asked if anyone had any questions about the Statistical Dashboard.
 - a. Karen reported that she has had some email conversations with the City and one topic of importance is Board Training; therefore, during Board meetings going forward, we will include some type of board training activity on our agenda – see below for this month's training activity.
 - b. Karen attended a seminar on Budget By Outcomes suggested by the City and found it very informative.

8. Bruce Baird advised the Board that, as Karen just mentioned, board training will become a priority going forward. He has arranged with CNP of Chattanooga to do an off-site training session for us on September 21, 2013. Please set this day aside and plan to attend; he will give us more details as they become available.

Old business – None

Training: The McKamey Adoption Video that is shown to everyone adopting a pet from the Center was shown to the board. We also viewed Video 1 of *Helping Your Board Members be More Effective, entitled Empowering Your Board*.

New Business: Karen asked what type of Nametags we would like for the Board to wear when we help at events, etc. Karen will send us some samples; please let her know which one you prefer. We need to have this done by November 1st so we will have them for the Golf Tournament.

Meeting was adjourned at approximately 5:45 P.M.

Minutes submitted by Nancy Dunlap, Board Secretary

Meeting Adjourned at:

Minutes submitted by