

Minutes of ACT - Regular Board Meeting August 10, 2016

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Bruce Baird, Cindy Schmissratuer, Kryste Dalton, Angelika Lingl, Bryan Harrison

Absent: Naiara Cancel, Elisabeth Donnovin, Jay Floyd, Karla McKamey, Ashley Sorrow, Doug Swafford, Carolyn Varnell, Sonia Young

Also Present: Vickie Wormsley, Public Guest; Jamie McAloon, ED; Center employees: Paula Hurn, Jeff Wilhite

Meeting was called to order at:

1. A quorum was not present.
2. Katie Christie, Animal Care Manager, presented a PP on the MAC transport program and how it's benefiting the shelter space and finding homes for the animals.
3. Lee Towery announced the resignation of Susan Lindner, Board Director, due to a new job with hours that do not allow her to attend Board Meetings.
4. Tai Federico, Board Chair of HES, advised Lee Towery that he is looking for an organization to do a feasibility study on combining the City's McKamey Animal Center and the Humane Educational Society of Hamilton, County.
5. Lee Towery spoke about the poor attendance we have been experiencing at board meetings; she suggested that **everyone use 3 absences per year as a guideline of acceptable absences**. Lee said she would send out an email to all board members. This is the second month in a row that the Executive Director's performance evaluation and salary adjustments (due in June, 2016) could not be approved by the Board as there was not a quorum present.
6. Jeff Whilhite, Center Financial Controller, reported on the Financials in Doug Swafford's absence:
 - a. Supply costs are still way up due to the number of animals being housed at the Center.
 - b. Food and medical costs are also way up/over budget due to the number of animals.
 - c. Were some unexpected building maintenance expenses: An A/C compressor had to be repaired and there was a fire alarm repair/replacement.
7. Lee Towery reported for the Development Committee:
 - a. We still need sponsorships for the Barktober Fest event in October.
 - b. Lexus Golf Tournament is coming up in November; we are hoping for 100 players. Need Volunteers to help at event. We also need hole sponsors (shooting for 36) cost is \$300; need teams (at least 25 at \$1,000). Please spread the word!
8. Jamie McAloon, ED report (see detailed report retained in Minutes Book):
 - a. Live release rate dropped as expected; it's a real challenge this time of year with high volume of animals now coming into the Center (puppy and kitten season are upon us) and this drops live release rate.
 - b. Euthanasia rate is down which is good for this time of year.

- c. Transports are up which helps move animals out to other facilities and increasing their chances of adoption.
 - d. Adoptions are down YTD – working on adoption events to improve this.
 - e. Reclaims are up as more people are coming to the Center to look for lost animals.
 - f. Cat deaths up due to a virus that spread among the cats; however, we utilized many areas to quarantine those affected; staff went above and beyond to save as many cats/kittens as possible.
 - g. Have over 500 animals daily now (some in foster care) but this is not unusual for this time of year.
 - h. Doggie Paddle event is coming up Sept. 10th
9. Nancy Dunlap, Secretary and Chair of Governance Committee reported:
- a. Governance Committee met this past month and put the final touches on a draft of the “streamlined” bylaws the committee has been working on; this draft was sent to all board members prior to this meeting for their review.
 - b. Nancy went over some of the major revisions being suggested and encouraged comments from the board.
 - c. Nancy advised that board members will receive an updated and finalized version of this Draft prior to the September 14th Board Meeting at which time the committee will ask for a vote to approve the Bylaws Revisions (a 2/3 vote of the entire Board will be required).

Meeting adjourned – 6:15 P.M.

Minutes submitted by Nancy Dunlap, Board Secretary *Nancy Dunlap*

Minutes Approved by Board: September 14, 2016

