

**Monthly Board Meeting Minutes**  
**McKamey Animal Center**  
**June 9, 2020**

**ATTENDANCE:** Charles Sanford, Robert Jackson, Doug Swafford, Lee Towery, Chip Chapman, Karla McKamey

**GUEST:** Tripp Sawyer, Earl Burton, Chance Donahue, MerrieMae Williamson

**STAFF:** Paula Hurn, Jamie McAloon, Mindy Kolin, Jeff Wilhite

**CITY REPRESENTATIVE:** Maggie Marsh

**MOTION TO APPROVE APRIL MINUTES:** Motion to approve amended minutes Doug Swafford, passed Robert Jackson

**KORDSA PROPOSAL:** Buck explained the Kordsa proposal and introduced Earl Burton. Earl Burton introduced Chance Donahue who is with Kordsa. Earl explained the history of Dupont owning all of the property and donation to the city. Joe Hutchison with March Adams Engineering was instrumental in the donation of property for the soccer fields and other Volunteers negotiated property for MAC back in 1998.

20-year special contract with Kordsa for gas supply ends 12-31-2019. Chattanooga Gas took over contract and a 200% increase was made to supply Kordsa with gas. Much too expensive thus they are searching for an alternative. Kordsa wants to develop their own gas pipeline. Earl explained the existing gas pipeline and then the layout of the potential easement for a new line that Kordsa would own. Kordsa wants to work with McKamey regarding the easement for the pipe which would cross MAC property.

Pipeline buried 4'-6' underground – grassy area maintained, but property easement cannot be under the foundation of a building. Size 30' easement wide the length of line on property. Plus, a tap station at back of property, 30'x25' for the Tap Reg. Station. The pipeline would be 4" low pressure gas line.

Timeline for project has been approved, funds allocated, but paperwork for approval will be later part of 2020. Construction would begin, probably early 2021.

A short discussion centered on the topic, with questions being answered. Buck suggested a discussion with the Finance Committee to determine if a donation for the easement would be required. The Finance Committee would then return to board to discuss the proposal and how we will proceed.

Maggie will connect Buck with Public Works engineers. Charles stated, this type of easement is common place and we will never know it is there. Buck discussed educating ourselves for a fair value on the land and how a donation might be made.

**FINANCIAL REPORT:** Buck reviewed the finances

**EXECUTIVE DIRECTOR REPORT:** Intake numbers within 13 animals of 2019. 90 more dogs than in other months, strange since cats are usually higher than dogs.

Center has permanently changed to appointments for all programs. Walk-ins are allowed as long as we have less than ten people in the building. Adoptions are ahead 250 in 2020 over 2019.

Key positions are needed but some are already filled – Adoption Administrator, Feline Supervisor, Foster Coordinator, Volunteer Coordinator (June 15), Canine Supervisor (June 23).

Clinic is doing very well, spay/neuter revenue is high.

Now is the time of year to hold onto staff because of stresses and high numbers of animals. We need all positions filled – do not cut due to vacations and need of time off.

Emergency boarding down to five animals from tornados.

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**DEVELOPMENT:** Robert gave report. Virtual Mutter Run is July 12, \$5500 in sponsorship. Sponsors: Krystye Dalton, Smart Bank and Little Debbie.

Gala: other venues are being researched.

Bark-Tober Fest: change to a Trick or Treat event only. Mindy shared that, if needed, we could pull together at the last minute to have a small event.

Golf Tournament: November 3, planned to continue with golf event with meal to go. Karla shared, we do not know about the event because we still do not know how the climate will be with COVID-19 in November.

Mindy shared that the case for support-electronic copy was sent out to all members. Meetings with potential donors are being scheduled.

Mindy shared: \$54,000 plus grants to-date since March 2020. \$122,800 general contributions – up \$90,000 from 2019.

**GOVERNANCE COMMITTEE:** Lee shared a potential new Board Candidate, Eleanor Griffith Laponte with Gearhiser, Peters, Elliott and Cannon PLLC. She will have support of company for this position and we need a lawyer on-board.

**COMMITTEE STATUS:** Chip Chapman – Development Committee. Paula Hurn, only member of the Policies and Procedure Committee, need to add more.

Michelle Fernandez – potential new member of Development Committee.

**STRATEGIC PLAN:** Lee shared that the Strategic Plan ends 6-30-2020 and the need to have meeting to begin development of our next five-year plan.

**SEARCH COMMITTEE UPDATE:** Doug shared the job is posted on Animalsheltering.com. Laura has reached out to about 130 different individuals requesting they submit resume for consideration. Committee has had several calls with Laura at Adisa. Most recent call, Wednesday 6-10-2020 to further discuss candidates.

**POLICIES AND PROCEDURES:** Lee shared no business.

**OLD BUSINESS:** Lee asked none.

Lee shared no further business, meeting was adjourned.