

McKamey Animal Center / Animal Care Trust
Board Meeting
Tuesday, November 9, 2021, 4:30 p.m.
MAC Education Room

Meeting Minutes

Board Members Present: Lee Towery (Chair), Karla McKamey, Doug Swafford, Robert Jackson, Bruce Baird, Tripp Sawyer, Chip Chapman, Ellie LaPorte, Allie McKamey, Cynthia Dale, Charles Sanford, Maggie March (City Rep)

Board Members Absent: Sonia Young, Jay Floyd

Staff: Inga Fricke (ED), Jeff Wilhite, Lauren Mann

The Chair called the meeting to order at 4:35 p.m.

Consent Agenda Items:

- Minutes from the November Board meeting
- Financials from October
- Agenda for November meeting

The Chair asked for a motion to acknowledge/approve Consent Agenda Items
A motion was made by: Bruce Baird, seconded by Doug Swafford.
The motion passed unanimously

ED Report

City Contract Update: MAC's existing contract with the City of Chattanooga is set to expire in 2022. An initial meeting with City representatives has been set for November 15, 2021 to discuss whether an RFP is necessary and answer other questions about process and content of the new agreement.

Facilities Update: Exterior painting of the facility is currently underway, and interior painting will begin shortly. We are ensuring that only fear-free approved colors are used inside the facility. Upgrades to our security system are slated to begin shortly, and our fencing replacements are still awaiting availability of product.

Eight (8) programs updates were discussed.

Departments:

- Animal Care
- Animal Services
- Veterinary Services
- Volunteer Program

Chair/Vice Chair Report

Discussion on setting the Board meeting schedule for 2022.
Chip made a motion to keep the monthly schedule the same. Seconded by Tripp.
The motion passed unanimously.

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Board meeting attendance

2022 Committees

Governance Committee

Recommended that all officers remain as is. A vote will take place at the December 2021 Board meeting.

Seven (7) Board members were up for their second three-year term.

A motion was made by Tripp to accept these Board members, seconded by Ellie.

The motion passed unanimously.

Five (5) potential Board members are being discussed and will be presented at the December 2021 Board meeting.

Finance Committee

The Annual Audit review/presentation will be made at the December 2021 Board meeting.

Revenue is running below budget, expenses also continue to trend below budget.

Our payments from the city are now up to date and will continue to be so due to a change in the way we are receiving them, via an ACH versus a check.

Development Committee

Several grants/donations are in the works – Petco, PetSmart, Animal Rescue Aid, etc.

The Golf Tournament had a loss this year compared to last year.

Barktoberfest and Meowloween Pet Photo Costume Contest made over \$5K.

The 2022 Gala will be on Friday May 13th.

Policies and Procedures Committee

No report

Executive Committee

The Executive Committee (EC) agreed to delay the ED's review until May.

The EC approved two (2) resolutions on behalf of the Board:

Authorizing the MAC Executive Director to award a contract to ADS Security

Authorizing the MAC Executive Director to award a contract to Midwest Veterinary Supply

Old Business

The Volunteer Garden/John Williams Memorial is in progress

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New Business

Staff Holiday Appreciation – each Board member was asked to contribute \$125.

The meeting was adjourned at 5:20