

## Minutes of ACT – Annual Board Meeting November 9, 2016

**Location:** McKamey Animal Center

**Board Members Present:** Lee Towery (Board Chair), Nancy Dunlap (Secretary), Elisabeth Donnovin (Vice Chair), Doug Swafford (Treasurer), Bruce Baird, Jay Floyd, Bryan Harrison, Angelika Lingl, Karla McKamey, Ashley Sorrow, Sonia Young

**Absent:** Naiara Cancel, Krystye Dalton, Cindy Schmissrauter, Carolyn Varnell

**Also Present:** Jamie McAloon (ED); Chelsea Sadler (City Rep); Center Employees: Jeff Wilhite, Paula Hurn

**Meeting was called to order at: 4:33 PM**

1. The Agenda was approved.
2. The October Board Meeting Minutes were approved.
3. A quorum was present for this meeting.
4. Lee Towery and Bryan Harrison reported that they had talked to Laura McCann at CNP about board training and strategic planning sessions for the Board in 2017.
  - a. She recommended one session for preparation/board training (approximately 3 hours) prior to the strategic planning session.
  - b. The Strategic Planning session would be separate, about 3 hours also if we agree.
  - c. Also she would meet with some board members and staff prior to the strategic planning meeting to gather more information about our Board and MAC.
  - d. Total cost would be approximately \$1500, requiring half up front, balance when complete.
  - e. She requested that we provide some dates – it was suggested we do the Board training in January and the Strategic Planning sometime after that (after Laura has completed her information gathering with board members).
  - f. A suggestion was made that all board members chip in to fund this training; all seemed to be in favor (no vote taken, however).
  - g. Nancy Dunlap made a motion, seconded by Elisabeth Donnovin, to approve agreement with CNP to do board training in January during the regular board meeting on January 11<sup>th</sup> with a strategic planning meeting to follow; motion approved by a unanimous “Aye” vote.
5. Nancy Dunlap made a motion for the Nominating Committee (seconded by Jay Floyd) that the current slate of officers continue for another 1- year term (all current officers agreed to this nomination); Lee Towery Board Chair, Elisabeth Donnovin Vice Chair, Nancy Dunlap Secretary, Doug Swafford Treasurer. Motion was approved by a unanimous “Aye” vote.
6. Nancy Dunlap made a motion for the Nominating Committee (seconded by Doug Swafford) that the 4 board members with terms ending 12/31/2016 (Bruce Baird, Elisabeth Donnovin, Karla McKamey and Sonia Young) be approved for another 3-year term; these members expressed their desire to serve another term. Motion approved by a unanimous “Aye” vote.

7. Ashley Sorrow reported for the Development Committee: Barktoberfest went very well, lots of trick or treaters! We netted about \$3800; the Golf Tournament netted about \$29,000, down from previous years.
8. Bryan Harrison reported that he had attended 2 non-profit organization events over the last few months that made a lot of money for these organizations (in the neighborhood of \$80,000); they both had very “fun” atmospheres with lots of participation from attendees. Bryan suggested that we look at how to make our events more entertaining to attract more attendees. All felt this would be a great idea.
9. Doug Swafford reported for the Finance Committee:
  - a. Unremarkable month –All looks good, nothing out of the ordinary
  - b. Budget proposed for 2017/2018 handed out; Board members requested to review this Budget which the Board will be asked to approve at the December Board meeting.
10. Bylaws Revisions: Lee Towery suggested that the Board put off additional Bylaws Revisions discussions until after the CNP Board strategic planning sessions next year as that might provide more insight. Nancy Dunlap commented that the Governance Committee has been trying to get these revisions completed and approved for 3 years (since the City Audit of 2013 when it was suggested by the Auditor that the Bylaws be updated and streamlined).
11. Jamie McAloon, ED report (see attached report for details):
  - a. Adoptions are still down and they continue to plan additional adoption events.
  - b. Turnover of Center staff continues to be a major issue; employees are leaving for better pay and benefits and better hours of work. Not sure how to combat this problem as the current budget does not allow significant pay and benefit increases.
  - c. Compassion Fatigue training for all Center employees (another major issue) is being planned.
  - d. MAC now works with the Family Justice Center who has added space/kennels for animals when community members with family and pets are seeking shelter (e.g. domestic violence, etc.). This is one of the first programs of its kind in the Country.
  - e. Announced a new program offered to the public – DNA testing for their pets. Cost will be \$80; it is hopeful this will bring in additional funding for the Center.
12. Lee Towery: Announced that we must set the schedule for our Regular Board meetings for next year; all agreed by a unanimous “Aye” vote to continue these meetings on the 2<sup>nd</sup> Wednesday of each month, 4:30 PM at the McKamey Animal Center.

Board meeting adjourned: 6:05 PM

Minutes submitted by Nancy Dunlap, Board Secretary *Nancy Dunlap*

Minutes Approved by the Board: December 14, 2016

