

Minutes of ACT - Annual Board Meeting
Date: March 13, 2018

Location: McKamey Animal Center

Board Members Present: Lee Towery (Board Chair), Nancy Dunlap (Secretary), Elisabeth Donnovin (Vice Chair), Doug Swafford (Treasurer), Jay Floyd, Bryan Harrison, Angelika Lingl, Charles Sanford, Cindy Schmissrauter

Absent: Bruce Baird, Krystye Dalton, Karla McKamey, Sonia Young

Also Present: Buck Gentry (acting CFO), Jamie Mcaloon (ED), Paula Hurn (Director HR & Administration), Robert Jackson (public guest)

Special Canine Greeter: Cauliflower, chow puppy

Meeting was called to order at: 4:35 PM

1. The Consent Agenda was approved (Minutes from last month's board meeting, monthly financials and Center Statistics, this meeting's Agenda)
2. A quorum was present for this meeting.
3. Lee Towery introduced Robert Jackson, public guest and prospective Board Member.
4. Buck Gentry, acting CFO, reviewed financial report. Much better situation now than a few months ago, contributions have picked up, highlights are:
 - a. Better performance in first 7 months of this year which should allow us to be over in revenues by end of year if all goes well and no big surprises.
 - b. Have had a few Center positions open that have helped with the wage & salary overages we have seen.
 - c. The Center has gotten supplies under control and back to budget.
 - d. Cash position is strong.
5. Elisabeth reported on the estate left to Mac; recently the woman's life partner put in a settlement claim of \$10,000. She is still negotiating with this person's lawyer and investigating the validity of his claim.
6. Jamie McAloon, ED report:
 - a. Shelter is full. Just brought in 17 animals from a hoarding case that happened today.
 - b. A Maddie's fund grant is allowing MAC to provide all kitten foster parents with a starter kit of all types of supplies they may need.
 - c. Still need monthly donations from all board members so we have 100% Director giving. This helps with application for grants.
 - d. Adoptions are up and adoption department is doing a great job.
7. Lee Towery reported that the topic has come up once again about approaching the city about donating the land the Center sits on to MAC. Need to discuss pros and cons before pursuing.

8. Lee Towery reported that the sign by the road was given to us by Comcast several years ago but it no longer works and our advertising agreement with them has ended. Last year Lee visited EPB to discuss doing their advertising on the board and they were very interested; however, the video portion of the sign is not working. There is a software issue that is outdated, old technology now. Getting quotes for a new sign which is very expensive (around \$22,000). Will continue to look into this to determine viability.
9. Angelika reported for the Policies & Procedures Committee that met again on 2/28 and made some more good progress in reviewing the MAC Employee Handbook.
10. Lee Towery reported for the Development Committee:
 - a. Humanitarian Awards Dinner planning (May 7th at the Hunter Museum) is moving along well but still need sponsors.
 - b. Dogs do the cat walk fund raiser will be held at the Chattanooga Theater Center on May 11th. Much larger venue for this event which will enable us to bring more dogs for adoption.
11. Jamie McAloon mentioned that we really need to do a capital campaign to build a training center for the animals as the Center is completely out of room. Plans have been formulated and they are looking for possible Grants.

Meeting adjourned. 5:35 pm

Minutes submitted by Nancy Dunlap, Board Secretary.

Minutes approved by the Board: April 10, 2018