

**Minutes of ACT-- Regular Board Meeting**  
**January 8, 2014**

**Location:** McKamey Animal Care Center

**Present:** Ann Ball (Board Chair), Susie Matthews (Vice Chair), Nancy Dunlap (Secretary), Bruce Baird, Elisabeth Donnovin, Mark Litchford, Carla Morgan, Sonia Young, Mary Dube

**Present via Telephone:**

**Absent:** Hiten Patel, Karla McKamey Valadez, Carol Goodman, Krystye Dalton

**Also Present:** Stan Sewell (City Auditor), Alex Harris (TFP); Center Employees Jay Nichols (Animal Services Supervisor), Paula Hurn (Operations Manager), Anna Baker (Volunteer Coordinator)

**Meeting was called to order at: 5:00 PM**

1. The Agenda was approved.
2. The December 4, 2013 Minutes were approved.
3. Ann Ball, Chair, advised that we received a letter from the Mayor's office that extends our current operating agreement through June, 2014. Bruce Baird made a motion to accept the letter with the caveat that we get clarification about the concerns below. Motion was approved by a unanimous verbal "Aye" Vote.
  - a. Concerns were expressed about the "outcomes" (Budgeting for Outcomes) referred to in the letter since the City hasn't responded to our request to explain exactly what these "outcomes" are.
  - b. The City Attorney's office has also not responded to our request to define what the "requirements and standards as presented" refer to in the letter.
4. We had an 80% Live Release rate for November, 2013 which was remarkable; we also had a 72% Live Release rate YTD (compared to an 18% Live Release rate 5 years ago, under management of the ED prior to Karen Walsh).
5. Ann Ball handed out the 2014 Committee Assignments for approval by the board. Motion made by Carla Morgan to approve them, seconded by Sonia Young; motion passed by a majority verbal "Aye" vote. (One opposed vote – Elisabeth Donnovin)
6. Reviewed the Financials; a few questions were asked and answered.
7. Ann Ball requested that the first person on the committee list please call a meeting of that committee and let Ann know when and where. Committees will elect a Chair at their first meeting.
8. Nominating Committee for 2014: Bruce Baird is chair of this committee as past Board Chair and a motion was made to appoint Karla McKamey Valadez and Mary Dube as the two other members of this committee; motion was approved by a majority verbal "Aye" vote.
9. Ann Ball reminded everyone to give Nancy Dunlap your Board Agreements that were distributed in December and must be signed annually by all directors per our Bylaws.
10. Elisabeth Donnovin stated that there is conflicting language in these agreements; she was asked to point these things out and give a marked up version to the Governance Committee.
11. Sonia Young made a motion that the board chair, Ann Ball, be given the authority to negotiate an employment offer with the Executive Director candidate that is being recommended by the

ED Search Committee – Susie Matthews seconded the motion; motion was approved by a verbal majority “Aye” vote.

Meeting Adjourned at 5:55 PM.

Minutes Submitted by Nancy Dunlap, Board Secretary

Minutes Approved:

**Meeting Adjourned at:**

**Minutes submitted by**