



## Heart of Texas Baptist Camp

### Summer 2022 Operating Plan

Heart of Texas Baptist Camp (HOTBC) has compiled this plan based on recommendations from the state Checklist for Resident/Overnight Youth Camp Operators as well as recommendations from American Camping Association. This plan is a fluid document. Changes and additions may be made as new guidelines and implementation dictate.

This document is divided into four sections:

- Communication Plan
- Staff & Camper Health Plan
- Cabin Hygiene Plan
- Dining Hygiene Plan

#### **Communication Plan**

- Communication with Parents
  - HOTBC will provide a [letter to parents](#) for churches to share. It will include a link to our website that outlines our plan.
  - If a case of Covid-19 is confirmed positive on camp, HOTBC will provide a letter of notification for the parents of that Church group that is affected. The parents or guardian may decide either to pick up their child from camp or leave their child in the camp and trust the camp to take appropriate safeguards.
  - Communication with Local Health Departments, EMS, and Hospitals
  - HOTBC will continue to have conversations with local health officials as new information becomes available and will provide them with our operating plan.

#### **Staff & Camper Health Plan**

- Camper Health
  - Campers will need to provide their own Personal Protection Equipment (mask) and sanitizer if desired (sanitizer provided in public areas, soap and water provided in all cabins restrooms)
  - Regular Screening and Assessment
    - Daily health screening and temperature check will not be required; however, any church is welcome to do this on their own. HOTBC will provide a [Daily Temperature Log](#) form on our website.
    - If your church is doing daily checks, you will need to bring at least one per cabin for the use of their group.
  - Preventing Spread
    - Handwashing and personal hygiene will be emphasized.



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- Physical Distancing between church groups is encouraged, but not required. Anywhere large groups gather, separation between groups should be encouraged (lines in dining hall, tables, worship seat spacing).
- Response and Management of Case(s) or Probable Case(s)
  - Camp management will work with the Camp Health Officer to determine course of action.
  - Anyone with symptoms of illness, in particular Covid-19, will be isolated and parents will be contacted to pick them up ASAP.
  - Cleaning of the area in which the sick camper slept will be done by camp staff. If possible, the group staying in that cabin will be moved to a new lodging area.
  - As HOTBC is not a medical facility, on-site testing will not take place. Rather we will refer anyone suspected of having Covid-19 to their local health care facility.
  - If a camper is being tested for Covid-19, a letter will be given to all group leaders within the church group for distribution to camper families. If it is later determined the camper tests positive, that information will be made available as well.
- First Aid Station and Sick Person Isolation Area
  - The First Aid Station will be the primary site for medical concerns.
  - There will also be a designated quarantine area in close proximity to the First Aid station (Eden dormitory)
  - The best location of this isolation area will be determined by the camp management and the Camp Health Officers.

### **Cabin Hygiene Plan**

- Housing
  - Churches partner with HOTBC and as such will be the front-line defense for cleanliness and hygiene in the cabins.
  - Cleaning and Sanitizing
    - A HOTBC cleaning crew will be on hand each day of camp. They will clean and sanitize all public areas. They will not be touching the camper's personal belongings. We ask that no personal items be left in the cabin restrooms.

### **Dining Hygiene Plan**

- Dining Hall Conversion
  - The two lines in the main dining hall have been converted from buffet lines to cafeteria style serving lines. The camp staff will now serve food at HOTBC.
  - Self-serve salad/fruit and cereal bars will be removed (salads, fruit and cereal options will be available)



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- A hand washing station with sanitizer will be located outside the dining hall entrance.
- Hand sanitizer stations will be in several areas in the dining hall. Soap dispensers will be in the restrooms.
- It is recommended that church groups sit together at meal times. Our dining hall can hold close to 300 people at once, but there are also picnic table spaces outside that are available for church groups during meal times.
- Serving :
  - HOTBC is licensed and inspected as a food service establishment. Our staff will follow state food safety guidelines when preparing all food.
  - Meals will be served with disposable plates, napkins, cups, and utensils.
  - Every food option for a meal will be served by staff including (main entree, sides, salads, fruit, desserts). Beverages will be self-serve. Campers can be instructed not to touch the dispensers.
- Cleaning
  - All tables, chairs, beverage areas, serving lines, and restrooms, will be thoroughly sanitized after each meal. In addition, all high touch surfaces including door handles, vending machines, and all restroom surfaces will be sanitized often.
  - Chemicals used are EPA approved for use in food service.
- Misc. :
  - We will depend on Adult sponsors to remind campers to wash/sanitize hands and practice distancing.

### **Camp Retail**

- Concession
  - The Oasis (Concession Stand) - to help provide the best service and try to mitigate risk, we have made changes to how The Oasis operated in the past.
  - We are still working on the menu in The Oasis but will probably focusing on selling pre-packaged items.
  - HOTBC will be implementing a punch card system to avoid using cash. Punch card will be available to purchase through the camps website.
    - [www.heartoftexascamp.com](http://www.heartoftexascamp.com)