



St. Mark's Episcopal Day School COVID-19 Policy

Dear Parents and Caregivers,

At St. Mark's we feel one thing is for certain education is essential and our goal is and will continue to be safely caring for and educating our students.

We ask that all parents and caregivers observe the policy's guided by the CDC, minimum recommended health protocols, for preschools and outlined below for you and your child's safety. **Please read the policy's highlighted below and provide the necessary acknowledgements via the parent portal:**

- **Parent drop-off and pick-up.** Pick-up and drop-off of children will be completed outside of the school buildings. Parents will not be permitted on school premises including the playground unless St. Mark's deems that there is a legitimate need for a parent to enter.
- When possible the same parent or designated person should drop-off and pick-up the child every day. Older individuals such as grandparents or those with serious underlying medical conditions should not pick up children.
- **Screening.** School officials will be taking all student's temperature at drop-off in the morning using touchless thermometers; temperatures will be documented.
- ALL individuals will be screened prior to entering any and all school premises which will include taking the temperature of each person upon arrival and asking a series of safety questions.
- Entry will be denied to any person (student, staff, administration, etc.) who meets any of the following criteria: (1) Fever or signs or symptoms of a respiratory infection, such as cough, shortness of breath, or sore throat; (2) Contact in the last 14 days with someone who has a confirmed diagnosis of COVID-19, someone who is under investigation for COVID-19, or someone who is ill with a respiratory illness; or (3) International travel within the last 14 days to countries with ongoing community transmission. **Also see the St. Mark's Health, Safety and Exposure document.**
- Students who have a fever of 99.6°F or above or other signs of illness will not be admitted to the facility. Parents please be on the alert for signs of illness in your child/ren and keep them home when they are sick.
- **Healthy hygiene.** All children, staff, administration, etc. will engage in hand hygiene at the following times: upon arrival, before and after eating, before and after staggered table activities, after using the bathroom, and upon return from any outside space.
- Hand hygiene stations will be set up at the entrance of the school buildings so that children can clean their hands before they enter.
- Before diapering, children and teachers must both wash hands – teachers will wear gloves and wash their own hands and child's hands afterward. Then disinfect the diapering area with a fragrance-free bleach that is EPA-registered as a sanitizing or disinfecting solution. If the surface is dirty, it should be cleaned with detergent or soap and water prior to disinfection.
- Activities will be staggered, including but not limited to playground time, music and chapel to limit the mixing of children.
- **Snacks & Lunch.** Each child will be expected to provide their own snack and lunch from home. Meals will be served to the children in their classrooms. We encourage parents to pack all the necessary items for meals, e.g. utensils.
- All students' personal items will be kept in assigned cubbies and/or a dedicated individual area, including food, snack and clothing items. Parents will be requested to provide multiple changes of clothing.



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- **Sample of enhanced cleaning and disinfecting measures.** Before children arrive and throughout the day staff will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched, such as doorknobs, light switches, classroom sink handles, countertops, toilet training potties, desks, chairs, cubbies, playground structures, and especially toys and games.
- All bathrooms will be cleaned and disinfected regularly throughout the day; at a minimum, all bathrooms will be cleaned and disinfected three times per day.
- Toys that cannot be cleaned and sanitized will not be used. Toys will not be shared with other groups of children, unless they are washed and sanitized before being moved from one group to the other.
- Toys that children have placed in their mouths will be set aside until they are cleaned by hand, by a staff member wearing a mask and gloves.
- **Health Measures in the event of illness –**
See the St. Mark's Health, Safety and Exposure Document