

McDowell Farm School Program Contract

EMAIL to farmschool@campmcdowell.com or Fax to 205-221-3454 Attn: Farm School Coordinator
Please email or fax this contract **2 MONTHS** prior to your visit.

School: _____ Reserved dates: _____

Lead Teacher: _____ Grade(s): _____

Other School Contact: _____ Principal _____

Address: _____ City: _____ State: _____ Zip: _____

School Phone:(____)_____ Fax:(____)_____ Cell Phone: (____)_____

E-mail: _____ School Nurse: _____

Best way to contact (circle one): School Phone / Cell Phone / E-mail Best Time to Contact: _____

Arrival time: _____ (10:00 suggested) Departure time: _____ (1:00 suggested, after lunch)

How will your group be arriving?_(#'s if known) _____ Bus(es) _____ Car(s)

STUDENTS: # of boys: _____ # of girls: _____ Total # of STUDENTS: _____

*ADULTS: # of men: _____ # of women: _____ Total # of ADULTS: _____

**Please include ALL Teachers & Chaperones in the Adult numbers* TOTAL #: _____

FARM CREWS: _____
(10-12 students/group)

BOYS CABINS: _____
(24 beds/cabin)

GIRLS CABINS: _____
(24 beds/cabin)

Do you need a separate Cabin/Lodge (circle preference) for teachers? If so, for how many? _____

Are you having a mandatory chaperone meeting ahead of your trip? Y / N

RESPONSIBILITIES OF THE FARM SCHOOL: Assist with pre-trip planning; provide complete educational programming; inform participants of their responsibilities, camp rules and emergency procedures; prepare meals and evening snacks; clean and maintain facilities and grounds; and provide a safe and wholesome atmosphere.

RESPONSIBILITIES OF THE LEAD TEACHER: Make a reservation, submit confirmation fee and return contract; arrange transportation; arrange for one physically-able chaperone for each cabin and field group; communicate with students, parents and chaperones about the trip; collect fees, medicines; mail health forms at least 3 weeks prior to your trip; email/fax field and cabin group lists; participate in the program with chaperones and students; and submit final payment.

DAMAGE: The Center reserves the right to send home any child who becomes ill, destroys property, behaves aggressively or takes any other action detrimental to other students or the program. The school will be responsible for providing transportation in such cases, and for any damage to the facilities and equipment. No refunds will be made under these conditions. **The Farm School cannot be held responsible for loss or damage to property brought to McDowell. Please encourage students to leave valuables and large amounts of cash at home.**

INVOICE: On your last day at McDowell, we will give you an invoice for the balance of your payment. **Payment is due within 30 days of your trip dates.**

I agree to the terms of this contract and agree that my group will abide by all McDowell policies.

Signature of Lead Teacher

Date

Program Contract: Class Options

Day Time Class Selections: All 3 day programs will have 12 HOURS of daytime classes and 2 night programs. For 2, 4 or 5 day programs, please discuss class selections with staff. Reference the Curriculum Guide in this packet for more detailed class information, then **contact our Coordinator to build your program!**

All school groups take three CORE CLASSES. Please circle Farm Fauna CLASS LENGTH

CORE CLASSES					
Plant it, Earth!	3 hrs	Farm to Table	3 hrs	Farm Fauna	1.5 or 3 hrs

Then select additional classes and class lengths to complete your 12 hours of class time.

OPTIONAL CLASSES			
Big, Bug World	1.5 hrs	Farm Ecology	1.5 hrs
Hard at Work	1.5 or 3 hrs	Sustainability	1.5hrs
Nature Journaling	1.5 hrs	Nature Hike	1.5 hrs
Canoeing on Sloan Lake	1.5 hrs	Wilderness Transformed	1.5 or 3 hrs

Evening Program Selections: Please rank your preferences, as weather can be a factor!

- Campfire Barn Dance Community Council
- Night Hike Pioneering Alabama Livestock Lullabies (group of 25 or less)

THEMES - Please CIRCLE one of the following themes for your trip. Our staff will carry this theme through each class, in addition to covering the correlated goals and standards.

- Wonderment Health/Nutrition Energy Flow thru the Farm
- Scientific Method Journaling Sustainability

The following information will help staff have a better understanding of your group needs.

1. Have any of your teachers and chaperones attended the Farm School before? _____
2. Have any of your students attended the Farm School before? _____ If so, how many? _____
3. Does your school have an outdoor garden/classroom? If so, what is your students' participation in that program? _____

How would you characterize your school? (Choose all that apply)

- Private Public Open classroom Self-contained classroom Students move from class to class
- Below grade level Above grade level At grade level Urban Suburban Rural Other: _____

Do any of your students have special needs of which our staff should be aware? (i.e. physical limitations, low level/non-readers, severe food allergies, emotional/behavioral concerns, etc...)