



## TOWER THEATRE | PONYBOY | BEER CITY MUSIC HALL

**Job Title** Production Staff

**Department** Operations

**Job Summary**

Production staff work directly with Tower Theatre, Ponyboy, and Beer City Music Hall's Production Management team and Coordinators to ensure tech needs are met for concerts, rentals, and private events. Production staff plays an important role in the execution of all live and pre-recorded events by supporting touring and house production teams with audio, lighting, video and networking skills. This is a gateway to learning all the ins and outs of a production and learning all the skills to cement a career in this fast paced industry.

**Responsibilities and Duties:**

- Load-in and load-out bands
- Responsible for maintaining stage set-up, transitions, and cleaning
- Ability to work with outside personnel such as tour crews and event coordinators
- Cable management skills
- Power distribution management
- Basic microphone knowledge and placement techniques
- Organizational skills and inventory management
- Deckhand duties - local labor assisting on-stage during the performance
- Attend regular meetings and training sessions
- Assisting with production maintenance duties
- Audio, lighting, video, and networking projects
- General understanding of input lists and stage plots
- Ambassador of culture and ethics throughout team

**Qualifications:**

- Able to lift up to 50 pounds
- Willing to work late hours and weekends
- Must be able to follow directions
- Professional time management skills
- Safety first approach to work
- Past experience in the music industry or similar fields
- Adaptability to various event and tech needs
- Solution-minded approach to problem solving
- Positive attitude and drive to contribute to the welcoming environment the company is known for providing

- Ability to work in high-traffic, noisy environments
- Excellent leadership and communication skills

**Compensation:** Part/Full time, hourly

**Compensation Scale:** \$10-\$15/hr

**To Apply:**

Email [hire@towertheatreokc.com](mailto:hire@towertheatreokc.com). Please include a resume or relevant experience, and use "Interview Request - Production Staff" in the subject line.