



## TOWER THEATRE | PONYBOY | BEER CITY MUSIC HALL

**Job Title** Bartender & Bar Back

**Department** Food & Beverage

**Job Summary**

Bartenders and Bar Backs mix and serve alcoholic beverages based on customer requests. Their duties include verifying the identification and age of customers, preparing and serving alcoholic beverages, cash handling, and a high level of guest interaction and communication. In addition to traditional expectations of bar employees, the additional events and concerts that are executed within the company require heavy interdepartmental coordination with Event/Tech/Marketing staff, elevated hospitality standards, and competency with digital platforms for scheduling and on-going training.

**Responsibilities and Duties:**

- Mixing beverages using an extensive range of ingredients including liquor, bitters, soda, water, sugar, and fruits
- Taking beverage orders from customers or wait staff and serving drinks as requested, paying extreme attention to detail
- Satisfying patron requests in a timely manner
- Assessing customer preferences and making drink recommendations
- Providing a positive and friendly guest experience by interacting with patrons
- Collecting money for drinks served and providing change as needed
- Checking identification to verify legal age requirements for all customers
- Balancing cash receipts
- Keeping a well-stocked bar with an adequate supply of liquor, beer, wine, mixers, ice, napkins, straws, glassware, and other accessories
- Cleaning the bar, tables, chairs, and work area to maintain a sanitary environment
- Organizing the bar area to streamline drink preparation and inventory
- Placing orders for liquor, beer, wine, and other supplies
- Slicing, pitting, and preparing fruit garnishes for drinks
- Planning bar menus
- Creating unique drinks
- Complying with all food and beverage regulations
- Limiting customer problems by restricting alcohol intake and attempting to curtail inappropriate behavior
- Working with other departmental management
- Execute private events and movie programming at Tower Theatre and Ponyboy
- Interact with security teams on shift
- Responsible for maintaining proper room set-up, transitions, and cleaning

- Ambassador of culture and ethics throughout team

**Qualifications:**

- Past experience in the bar industry or similar fields
- Proficiency in web-based applications
- Customer service experience
- Availability to work evenings and weekends
- Adaptability to various event and guest needs
- Solution-minded approach to problem solving
- Positive attitude and drive to contribute to the welcoming environment Tower Theatre is known for providing
- Ability to work in high-traffic, noisy environments
- Excellent leadership and communication skills

**Compensation:** Full time, hourly

**Compensation Scale:** \$10/hr + tips

**To Apply:**

Email [hire@towertheatreokc.com](mailto:hire@towertheatreokc.com). Please include a resume or relevant experience, and use "Interview Request - Bartender" in the subject line.