



ZIKS JOB POSTING-~~Mar, 2020~~

www.ziksrx.com

Certified Pharmacy Technician CPhT *position opening*

Must be registered with State of Ohio Board of Pharmacy

**Competitive Pay *Health Insurance *401(k)*

ZIKS Family Pharmacy has an opening for a CPhT—Certified Pharmacy Technician at our Wright Dunbar location, 1130 W. Third Street. Ideal candidates should be Registered and Certified. We are looking for candidates who are professional yet friendly, and bring a dependable work ethic.

Our Mission is to support the Dayton community, and to improve health outcomes. Think you have what it takes to join a growing, trusted, community pharmacy located right in the historic Wright Dunbar neighborhood? Please email your resume for consideration. Come grow with us!

Thank you,
TEAM ZIKS

Certified Pharmacy Technician CPhT

Key Responsibilities & Duties:

1. *Supports the Mission, Vision and Values of ZIKS Family Pharmacy to provide highest-level service to all patients and staff. Greet and assist patients with professional, yet friendly customer service in person and by phone, while demonstrating care and compassion. Answering questions and requests; refer inquiries to the pharmacist.*
2. *Under direct supervision of the Registered Pharmacist, fills prescription orders for verification by Pharmacist. Organize medications for Pharmacist to dispense by reading medication orders and prescriptions; preparing labels; calculating quantities. Dispense orders after verification by the pharmacist.*
3. *Maintain pharmacy inventory by checking pharmaceutical stock to determine inventory level; anticipating needed medications and supplies; placing and expediting orders; verifying receipt; removing outdated drugs.*
4. *Work with the pharmacist to assist in the pharmacy functions and keeping the pharmacy in compliance with all federal and state requirements.*
5. *Maintain a safe and clean pharmacy by complying with procedures, rules, and regulations.*
6. *Protects patients and employees by adhering to infection-control policies and protocols.*
7. *May operate cash register to accept payment from customers.*
8. *Maintain records by recording and filling physicians' orders and prescriptions.*
9. *Contribute to team effort by proactively accomplishing tasks as needed.*
10. *Embrace and support the Continuous Learning/Continuous Improvement work culture at ZIKS Family Pharmacy.*